

Digby and Area Seniors' Safety Society  
Advisory Board Meeting  
January 19, 2015  
3:00pm  
Town Hall  
Minutes

Present: Councillor Jimmy MacAlpine, Municipality of the District of Digby  
Debbie Miller, Digby and Area Health Services Charitable Foundation  
Muriel Goguen, Board Member  
Councillor Mike Bartlett, Town of Digby  
Councillor David Tudor, Municipality of the District of Digby  
Councillor Danny Harvieux, Town of Digby

Absent: John Roswell, Board Member

Also present: Matthew Raymond,  
St/Sgt Rocky Calhoun  
Dawn Thomas

1. Called to order at 3:00

2. The agenda was approved as presented  
Moved by Councillor Danny Harvieux  
Seconded by Councillor Mike Bartlett

3. The minutes of the May 2014 meeting with approved as presented.  
Moved by Muriel Goguen  
Seconded by Councillor Danny Harvieux

4. Business Arising

a) Website- Discussion on website, posting links to Town and Municipality sites for seniors related issues (federal, provincial programs, etc.) What is the best way to communicate with our clients? Talk of facebook page as many seniors are using this venue, rather than links to page that will be difficult to keep to date. Dawn and Matt to pursue.

b) Performance Evaluation- completed according to competencies of the RCMP: Client centred services (reliability, results oriented, stewardship), commitment to learning (develop self, flexibility), thinking skills (planning, problem solving, decisiveness), People skills (communication, networking and relationships building). Plan to work on documentation, information sharing and data collection.

## 5. New Business

a) Bolivers made an inkind donation of storage for tires, installation and free undercoating. Matthew will send letter of recognition and gratitude on behalf of the board.

b) FSNA also made \$500 donation to the program. Thank you to be sent by Matthew on behalf of the board.

c) 2015 Grant received for \$20000! Legal Declaration needing to be signed as it is with every grant to date. (see attached)

d) Digby 125<sup>th</sup>- Seniors Safety will present at the upcoming fair, Councillor Bartlett asked about decal for the car for the year, perhaps consider inclusion in special events or remembering Digby's 125 at seniors events.

e) Community Representatives- Town Community representative for seniors safety board overdue. Advertisement will go in paper.

f) Coordinators report discussed. Conversation about health services, support for mentally unwell, challenged skills or those who lack education. Talked about stats to be collected and hopes to come up with a more useful and appropriate stat collection method. Board would like to know number of home visits, presentations and number of connections to seniors.

g) Financial report presented. Discussion on the need for a budget line for capital reserve for car replacement possibly by 2016. Councillor MacAlpine also requested a professional development line for \$1500-\$2000 and coordinator encouraged to use courses and conferences.

h) Other: Discussion on safety measures for coordinator in light of recent events in policing. Board will look into possibility of radio through RCMP or EMO. Discussed sign in procedure that exists now and higher risk visits are accompanied by RCMP member.

Dawn also encouraged using EAP program if needed and enjoying some uplifting events, programs and courses.

6. Next Meeting will be Tuesday, March 17<sup>th</sup> at 3:00pm at the Municipal office.

7. Meeting adjourned.

Moved by Councillor MacAlpine

Seconded by Murial Goguen