

**DIGBY REGIONAL EMERGENCY MANAGEMENT ORGANIZATION  
Advisory Committee  
Minutes June 13, 2017 1605hrs**

<b>MEETING</b>	<b>Digby REMO Advisory Committee</b>
<b>Date of Meeting</b>	June 13, 2017 Municipality of Digby
<b>Attendance</b>	Warden/Chair Jimmy MacAlpine, Municipality of Digby Mayor Ben Cleveland Councillor Danny Harvieux
<b>Staff Present</b>	Tom Ossinger, CAO, Town Of Digby Jeff Sunderland, Deputy CAO, Municipality of Digby Bruce Snell, REMO Coordinator Pat Stevens, Executive Assistant Peggy O’Neil, Public Information Officer
<b>Regrets</b>	Deputy Warden Linda Gregory
<b>Guests</b>	
<b>Call to Order</b>	Chairman Warden MacAlpine called the meeting to order at 4:09 p.m.
<b>Approval of the Agenda</b>	<b>Moved by Councillor Harvieux and seconded by Mayor Cleveland that the agenda be approved as amended with the addition of Cross Board Mutual Aid Agreement under New Business. Motion Carried</b>
<b>Presentation - Laura Simmons, Wharf Rat Rally</b>	Laura Simmons gave an in-depth overview of the activities planned for the Wharf Rat Rally.
<b>Minutes of February 14, 2017</b>	<b>Moved by Councillor Harvieux and seconded by Mayor Cleveland that the minutes of February 14, 2017 be approved as presented. Motion Carried</b>
<b>Old Business /Business Arising</b>	
Warming Shelters – Weymouth School	Bruce Snell has been given permission to use the school as a warming shelter. A mutual aid agreement will have to be produced.
Planning Committee – EHS	EHS will attend planning meetings

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BEM/ICS 200	The Committee members were advised that everyone has the BEM/ICS 200 courses
<b>New Business</b>	
Digby REMO Assessment – on screen	<p>The REMO assessment was completed on September 29, 2016. Mr. Snell went over the assessment. REMO got a fair score. Everything that was picked up on in the assessment has or will be addressed. There will be a table top exercise next year.</p> <p><b>Moved by Mayor Cleveland and seconded by Councillor Harvieux to approve the Digby REMO Assessment from 2016. Motion Carried</b></p>
ERP – additions, deletions, approval	<p><b>Moved by Mayor Cleveland and seconded by Councillor Harvieux to approve the Emergency Response Plan. Motion Carried</b></p>
Western and Southern Zone Meeting – evaluation 4 years, ICS300, drought	<p>Bruce Snell attended the Western and Southern Zone meeting. It was decided that an evaluation would take place every 4 years. Drought has been added to the risk assessment as a new threat. If need arises Council will have to give directive on what to do in a drought situation.</p>
Generator/Shelter Kit – cost	<p>Mr. Snell is checking on the cost of a generator kit on wheels which would be used to power LED lights, power bars for a microwave and heat. The kit on wheels could be moved from the evacuation shelters at the Weymouth school and the Digby Neck fire hall.</p>
Tall Ships – people on the wharf, traffic	<p>The Tall Ships will be in Digby on August 15<sup>th</sup> at 10 am. They are expecting 1000-2000 people to attend. The RCMP and Digby and Annapolis fire departments will have boats in the water.</p>
Traffic Meeting – May 23, 2017, traffic lights Sunday after fireworks	<p>There was a traffic planning meeting on May 23<sup>rd</sup>. Some of the fireworks will be set off the back of jet skis.</p>

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Alt EMC – Peggy O’Neil	Peggy O’Neil who is the current Public Information Officer will also be the alternate Emergency Measures Coordinator.
Peacetime Emergency Mutual Aid Agreement	<b>Moved by Mayor Cleveland and seconded by Councillor Harvieux to approve the Peacetime Emergency Mutual Aid Agreement between the Digby REMO and the Clare EMO. Motion Carried</b>
<b>Next Meeting</b>	Next meeting will be October 10, 2017 at 4:00 pm at the Municipal Board Room.
<b>Adjournment</b>	<b>Moved by Councillor Harvieux and seconded by Mayor Cleveland that the meeting adjourn at 4:51 pm. Motion Carried</b>
<b>Minute Certification</b>	<hr/> <b>Chair</b> <hr/> <b>Vice-Chair</b>