

**DIGBY REGIONAL EMERGENCY MANAGEMENT ORGANIZATION
Advisory Committee
Minutes 4 March 2014**

MEETING	Digby REMO Advisory Committee
Date of Meeting	March 4, 2014 Town of Digby council room
Attendance	Councillor Danny Harvieux, Town Of Digby Mayor Ben Cleveland, Town Of Digby Warden Linda Gregory, Municipality of Digby Councillor Jimmy MacAlpine, Municipality of Digby
Staff Present	Jeff Sunderland, Deputy CAO, Municipality of Digby Tom Ossinger, CAO, Town Of Digby Don LeBlanc, REMO Coordinator
Regrets	
Guests	None
Presentations	A presentation on Incident Command for EOCs was shown. Chairman MacAlpine asked that ICS position vests such as shown in the videotape be considered for the EOC.
Call to Order	Chairman Jimmy MacAlpine called the meeting to order at 4:15 p.m.
Approval of the Agenda	Moved and seconded that the agenda be approved. Motion Carried
Additions	None
Minutes	Moved and seconded that the minutes of the meeting of 10 December 2013 be approved as presented. Motion Carried
Old Business /Business Arising	
New Deputy CAO	Jeff Sunderland was welcomed to the committee as the new municipal Deputy CAO
Wharf Rat Rally 2014	A meeting of public safety agencies will be held March 5 for the 2014 rally, including traffic plans, and to include details of the 10 th annual events and additional RCMP staffing. The REMO Joint Event Operations Center (JEOC) and radio communications net will be set up at Town Hall during the event.
Digby- St John Ferry disruption	Event was reviewed, including local EMO involvement; Bay Ferries will be asked to notify local EMO of future incidents.

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New Business	
Community Emergency Response Planning guide	A planning guide was received from NS EMO, for large gatherings and special events. It will be reviewed against local practices for Wharf Rat rally and other events.
Islands Ferry disruption	A meeting was held with TIR, EHS, and NS EMO. Future ferry interruptions to islands will result in local EMO and fire chief(s) notifications by TIR through Digby dispatch.
Situational Awareness	Digby dispatch will now use text paging system to notify local EMC of any calls to local responders. This improves awareness and preparedness if any event escalates. Warden Gregory said that an article in the Coastline newsletter could emphasize the presence of the Emergency Response Plan.
New TMR system	Upgraded TMR system coming during 2015, may cause expenses to upgrade or replace existing TMR radio equipment
Social Media	EMC uses Twitter updates from Digby Courier for awareness/information on local events. Municipality may involve REMO in its future facebook / twitter accounts.
Community- wide response to emergency/ traumatic events	EMC will make contact to investigate local and/or regional resources from mental health and/or community pastoral care groups
Next Meeting	Moved and seconded that the next meeting will be on Tuesday 10 June 2014 at 4:15 pm at the Town of Digby Council room. Motion Carried.
Adjournment	Moved and seconded that the meeting adjourn at 5:05 pm. Motion Carried.
Minute Certification	<hr/> Chair <hr/> Vice-Chair