

**Town of Digby and Municipality of Digby
Regional Emergency Management Advisory Committee Meeting
June 19, 2018**

PRESENT: Bruce Snell, REMO Coordinator
Tom Ossinger, Chief Administrative Office Town of Digby
Jeff Sunderland, Deputy Chief Administrative Officer,
Municipality of Digby
Councillor Danny Harvieux, Town of Digby
Deputy Warden Linda Gregory, Municipality of Digby
Mayor Ben Cleveland, Town of Digby
Leslie Brinton, Executive Assistant Town of Digby
Andrew Mitten, Provincial EMO

REGRETS: Warden Jimmy MacAlpine

GUESTS: Laura Simmons Wharf Rat Rally

Call to Order

Deputy Warden Gregory called the meeting to order at 4:25 PM.

Approval of the Agenda

The Agenda was distributed.

Motion:

Moved by Councillor Harvieux and seconded by Mayor Cleveland that the agenda be approved as presented.

Motion Carried.

Additions/Deletions

None.

Presentations

None.

Guests

Laura Simmons from Wharf Rat Rally joined us for an overview of the upcoming rally.

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Approval of Minutes

The Minutes of February 20, 2018 were presented.

Motion:

Moved by Councillor Harvieux and seconded by Ben Cleveland that the Minutes of February 20, 2018 be approved as circulated.

Motion Carried.

Old Business/Business Arising

Weymouth School: There is now an MOU in place with the school for a shelter there has been a delay in the signing of the MOU but now it is completed.

Portable Generator: The portable generator is the works and will be part of the Municipality of Digby's Capital Budget. This will be useful for shelters and in the field at an event.

Public Alert System: The new public alert system is now working and they have conducted a test of that system. We will have the ability to use the system if need be it is not an instant post it does take some time for this to happen.

Council EMO Presentation: In October at a Joint Council Meeting there will be a presentation by EMO to both Councils at the same time. October 29, 2018 at 5:00 PM.

New Business

Coastline: The Municipality of the District of Digby is currently allowing space in the Coastline a public information bulletin that is distributed among the Municipality and now will have a REMO section in it.

Fuel MOU: We now have an MOU with the Department of Natural Resources if a situation ever arose that we needed fuel we have that MOU in place now.

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EMC Meeting: We are currently all up to date for training for the staff at the EMC if other folks are in need of ICS training let Bruce know he can arrange that.

Combined Zone Meeting: This meeting was held on April 11. We now have an EMO Planning Manager.

Plan Updates: Bruce will be distributing the Evacuation/Flood and forest /wild fire plans review them and forward any comments to Bruce.

Table Top Exercise: There will be a table top exercise coming up on October 24, 2018 the planning has already begun for this.

Full Exercise: There is a planned full exercise for 2019 this will involve many folks such as Department of Natural Resources, RCMP, EHS looking forward to this exercise.

Evaluation Letters: The Evaluation letters are now out with three items that need to be done. Two of those are now completed the Hazard Analysis Plan and the staff training both of those are done.

Emergency Management Planning Officer: Andrew Mitten is with us from the Provincial EMO office and will be attending meeting regularly to provide Assistance to our EMO groups both planning and advisory.

Wharf Rat Rally: The 2018 Wharf Rat Rally is fast approaching August 29 to September 2 there will be an interagency meeting coming up on July 18 at the Town Hall. Laura Simmons has attended today to provide an overview of the upcoming Rally this year's rally will be a quieter event than the past there will not be the attractions that were in past years. However they will have a full line up of band entertainment. There will be a lot of road construction ongoing during the rally this may cancel a run to the Islands. The 2018 event schedule is almost finalized and should be available in July.

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Next Meeting: October 23, 2018 14:00 hours at the Town of Digby ECC Center.

Adjournment:

Motion:

Moved by Mayor Cleveland and seconded by Deputy Warden Gregory that the meeting be adjourned at 4:57 PM.

Motion Carried.

Chair