



**Municipality of the District of Digby
Statement of Estimates**

**For the Fiscal Year Ending
March 31, 2017**

Approved by Council
May 24 , 2016

*Preserving Our Past
Developing Our Future*

Council Strategic Priorities 2013-16

Priority	Goals
Economic Development	<ul style="list-style-type: none">➤ Maximize our opportunities in renewable energy➤ Ensure continued support for Tidal Servicing Center in the Annapolis Basin➤ Develop a marketable Industrial Park➤ Engage stakeholders in creating a vision for sustainable job/industry development
Environment	<ul style="list-style-type: none">➤ Continue Improvements to Wastewater Treatment to ensure safe shellfish harvesting from waters adjacent to wastewater treatment plants➤ Reduce our carbon footprint
Social/Community	<ul style="list-style-type: none">➤ To establish a volunteer welcoming committee for newcomers➤ Continue to work on physician recruitment➤ Ensure for the continued access to critical open spaces➤ Engaging youth in local government➤ More effectively engage/communicate with the community
Culture/Heritage	<ul style="list-style-type: none">➤ Enhance the creative culture of our community➤ Ensure for the transition of area lighthouses from provincial to public ownership

Overview

- ▶ Attached is the first draft of the 2016-2017 Statement of Estimates (SOE) for the Municipality of the District of Digby. The estimates provided represent the financial plan of the municipality, including Council priorities and Provincial Mandatory Expenditures.
- ▶ This SOE is prepared assuming no changes to the residential tax rate of \$ 1.30 and commercial rate of \$ 1.85.
- ▶ No change in area rates except for street light rates that decreased by 50% to \$0.407
- ▶ This year's SOE is proposing an increase of approximately 2.35 % or \$ 184,912 from 2015-2016 estimates

ASSESSMENT 2016-2017	# of Occur	2016-2017	2015-2016	% Change
Residential Assessment-Market Value	5320	\$381,819,700	\$386,609,600	-1.24%
Less Capped Adjustment @ 0.3 %	3334	-40,157,800	-47,841,500	
Residential Assessment-Capped Value		341,661,900	338,768,100	0.85 %
Less Estimate for loss on appeal		- 500,000	- 500,000	
Net Taxable Residential Assessment		\$ 341,161,900	\$338,268,100	0.86 %
Number of Dwelling Units	4490			
Number of Lots	830			
Residential Tax Rate	\$ 1.30	\$ 64,222	\$ 63,834	
Average Residential Assessment (Capp)		\$ 835	\$ 830	
Average Residential Tax Burden				
Resource Assessment-Market Value	2888	\$ 25,951,700	\$ 26,383,000	-1.63 %
Less Capped Adjustment @ 0.03 %	1136	- 1,459,900	- 1,522,000	
Taxable Resource Assessment-Capped		\$ 24,491,800	\$24,861,000	-1.49 %
Commercial Assessment	381	\$ 44,086,200	\$44,765,100	-1.52 %
Less estimate for loss on appeal		- 500,000	- 500,000	
Less seasonal business reduction	9	- 734,250	- 921,875	
Commercial Tax Rate	\$ 1.85	\$ 42,851,950	\$43,331,725	-1.11 %
Net Taxable Commercial				
Total taxable Assessment		\$ 408,505,650	\$ 406,460,825	0.50 %

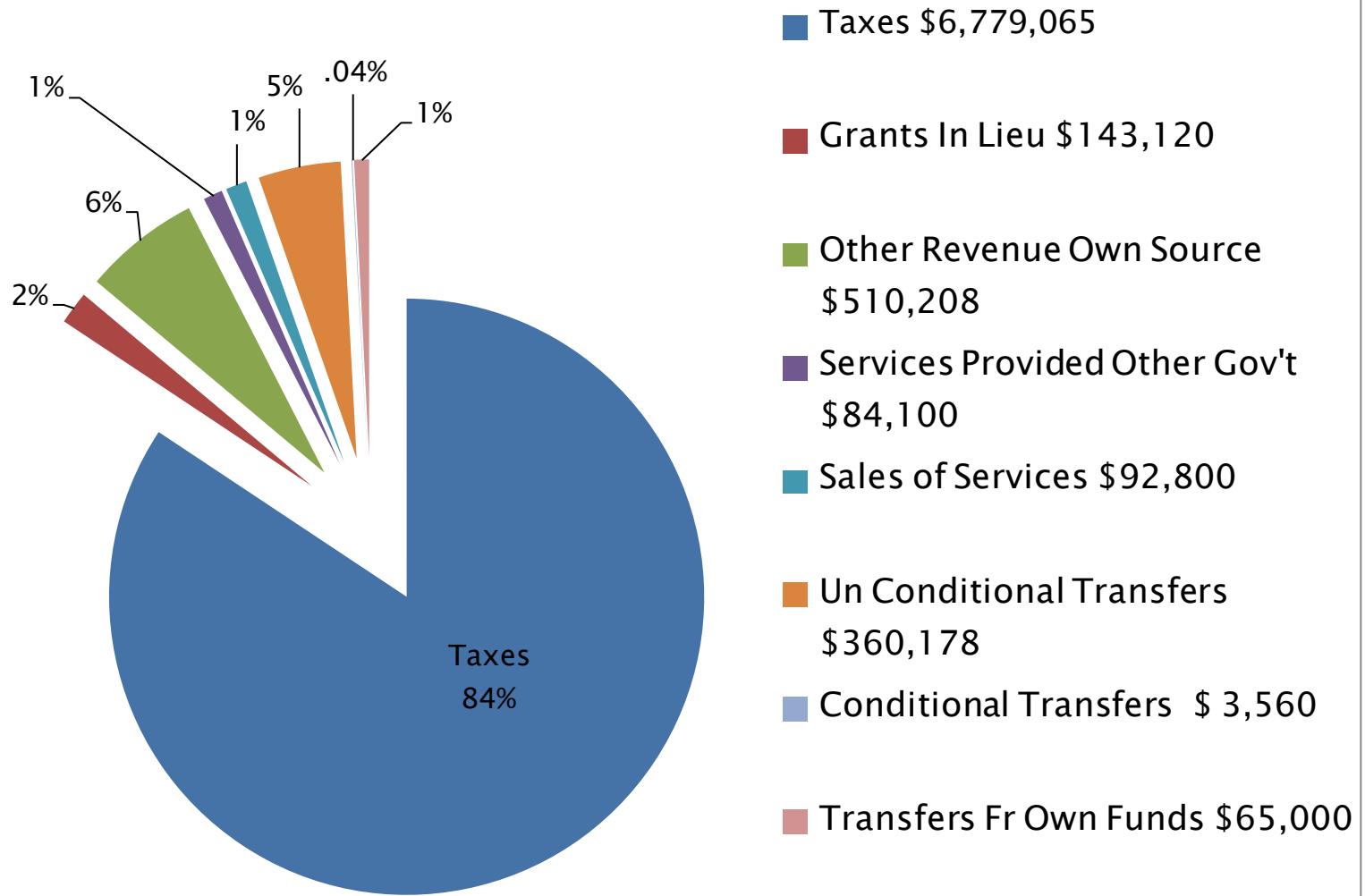
Highlights - Assessments

- Total market value residential assessment is \$ 381,819,700, a 1.24% decrease from last year. A total of 3,334 out of 5,320 properties were capped in 2016. This is a decrease in the number of Capped properties from last year. This decrease helped to even out the assessment to last years values. The residential tax rate is applied to assessment of \$ 341,661,900, including an allowance for loss on appeals.
- Resource market value assessment decreased by 1.63%, and 1.49 with cap adjustment.
- Commercial market assessment decreased by 1.53 %. With adjustments for loss on appeal and seasonal tourist reduction the decrease is 1.11%.
- **With tax revenue growth flat, and expenditures increasing, to submit a balance budget, \$ 25,000 is coming into revenue from an operating reserve set aside for doctor recruiting.**

2016-2017 Budget Summary – Revenues \$ 8,038,031

	Proposed 2015-2016	Actual (Unaudited) 2015-2016	Proposed 2016-2017	% Change From Budget
Taxation	\$ 6,912,037	\$6,829,156	\$ 6,779,065	- .51 %
Grants in Lieu of Taxes	\$134,216	\$142,978	\$ 143,120	1.63 %
Services Provided Other Governments	\$ 84,100	\$ 90,624	\$ 84,100	0.00 %
Sales of Services	\$ 65,300	\$100,899	\$ 92,800	42.11 %
Revenue from Own Sources	\$390,700	\$332,182	\$ 510,208	30.59 %
Unconditional Transfers- Other Governments	\$360,201	\$360,055	\$ 360,178	-0.01 %
Conditional Transfers- Other Governments	\$0	\$0	\$ 3,560	N/A
Transfers from Own Funds	\$5,000	\$ 5,000	\$ 65,000	92.3 %

Revenues - \$ 8,038,031



Tax and Area Rate Revenue 2016-2017

	Tax Rates	2016-2017 Budget	2015-2016 Budget	% Change
Residential	\$1.30	\$ 4,435,105	\$4,397,485	0.86 %
Resource	\$1.30	\$ 318,393	\$ 323,193	-1.49 %
Commercial Less Seasonal Deduction	\$1.85	\$ 806,345 -\$13,584	\$818,904 (17,267)	-1.53 %
Area Rates & Sewer Charges		\$ 254,167	\$ 319,963	- 21 %
TOTAL TAX/AREA RATE REVENUE		\$5,800,426	\$5,847,457	0.01 %

Basically no change in tax revenue from last year.



Overview – Impact of Tax and Area Rates

- ▶ Impact on residential property assessed at \$ 100,000

Tax Rate	1.30	➡	\$ 1,300
Fire Area Rate	0.05	➡	<u>\$ 50</u>
			\$1,350

If applicable, additional charges and area rates may apply such as: Base sewer charge of between \$ 162 – \$225; Streetlight rate 0.04; Sidewalk rate of .045 and Village Rates in Weymouth 0.25; Tiverton 0.65; Freeport 0.50 and Westport 0.50

Highlights – Revenues \$ 8,038,031

- ▶ No tax or area rate increases, Street light area rate cut 50%
- ▶ Revenues increased by \$ 177,137 over forecasted actual revenues from last year. Increases to revenue come from:
- ▶ Revenue from Own Sources
 - ✓ Revenue from Mount Pleasant Wind Turbine \$ 120,000 **New**
 - ✓ PACE program pay back \$ 50,000 which is revenue neutral due to
 - ✓ \$ 50,000 cost of program **New**
 - ✓ Biogas Generator revenue of \$ 65,000 budgeted, compared to \$ 13,075 actual from 2015-16
- ▶ Transfers from Own Funds
 - ✓ Transfer from Election Reserve to cover cost of election \$ 40,000, revenue neutral
 - ✓ Transfer from Doctor Recruiting Reserve of \$ 25,000 into general revenue to balance budget

MGA allows transfer from Operating Reserves into revenue at the discretion of Council

Revenue - Taxes \$ 6,779,065

- ▶ *Net Taxable Assessment up about half a percent.*
 - ▶ *Assessment CAPP rate set at 0.3 % (last year 1.304%)*
 - ▶ *Area Rates (Fire Rates, Sidewalk, Street Lights, JClass Road)*
 - ▶ *Special Assessments-Aliant, NS Power, HST Offset*
 - ▶ *Deed Transfer Tax - \$ 10,000 more than last budget*
 - ▶ *Wind Turbine Taxation - Decreased by 1.55 % due to loss of tax on Mount Pleasant Wind Turbine*
 - ▶
-
- ▶ **2015-2016 BUDGET \$ 6,813,602**
 - ▶ **2015-2016 ACTUAL \$ 6,829,156**
 - ▶ **Variance to Budget + \$15,554**

Revenue – Grants in Lieu of Taxes \$ 143,120

- ▶ *Federal Grant In Lieu-\$ 21,000*
 - ▶ *Canada Post - \$ 8,306*
 - ▶ *Provincial Properties - \$ 50,304*
 - ▶ *Provincial Forest Acreage-\$61,297*
 - ▶ *Wind Farm – Dept of Energy - \$ 1,866*
 - ▶ *Fire Protection - \$ 347*
-
- ▶ **2015-2016 BUDGET \$ 134,216**
 - ▶ **2015-2016 ACTUAL \$ 142,120**
 - ▶ **Variance to Budget +\$ 7,904**

Revenue –Services Provided to Other Gov'ts \$ 84,100

- ▶ *Annapolis County – Sewer - \$ 45,000*
 - ▶ *Town of Digby – IT \$6,000; Transit \$ 4,000; Bld Insp \$ 23,000*
 - ▶ *Dog Control \$ 3,600*
 - ▶ *Towns of Annapolis Royal \$ 2,000*
-
- ▶ **2015-2016 BUDGET \$ 84,100**
 - ▶ **2015-2016 ACTUAL \$ 90,624**
 - ▶ **Variance to Budget + \$ 6,524**

Revenue - SALES OF SERVICE \$ 92,800

- ▶ *Airport Revenue – Jet Fuel Sales; AVGAS*
- ▶ *Tax Certificates*
- ▶ *Dispatch Services*

- ▶ **2015-2016 BUDGET \$ 65,300**
- ▶ **2015-2016 ACTUAL \$ 100,899**
- ▶ **Variance to Budget + \$ 34,599**

OTHER REVENUE FROM OWN SOURCES - \$ 510,208

- ▶ *Licenses & Permits*
- ▶ *Municipal Fines*
- ▶ *Income on Investments*
- ▶ *Interest on Outstanding Taxes*
- ▶ *Other Revenue-Public Drop Off Fees, Subdivision Fees,*
- ▶ *Comfit Revenue - \$ 65,000*
- ▶ *PACE Program Payback \$ 50,000 New*
- ▶ *Mount Pleasant Wind Turbine \$ 120,000 New*
 - ▶ **2015-2016 BUDGET \$ 390,700**
 - ▶ **2015-2016 ACTUAL \$ 332,182**
 - ▶ **Variance to Budget - \$ 58,518**

UNCONDITIONAL TRANSFERS FROM OTHER GOVERNMENTS – \$ 360,178

- ▶ Equalization Grant – No change
 - ▶ Farm Acreage Grant
 - ▶ RRFB
 - ▶ 911 Recovery Fee
-
- ▶ **2015-2016 BUDGET \$ 360,201**
 - ▶ **2015-2016 ACTUAL \$ 360,055**
 - ▶ **Variance to Budget -\$ 146**

CONDITIONAL TRANSFERS FROM OTHER GOVERNMENTS - \$ 3,074

- ▶ *Age Friendly Community Project Funding*

- ▶ **2015-2016 BUDGET \$ 0**

- ▶ **2015-2016 ACTUAL \$ 0**

Revenue TRANSFERS FROM OWN FUNDS

\$ 65,000

- ▶ *Transfer from Election Reserve \$ 40,000*
- ▶ *Transfer from Doctor Recruiting Reserve \$ 25,000 in general revenue.*

- ▶ **2015-2016 BUDGET \$ 5,000**
- ▶ **2015-2016 ACTUAL \$ 5000**
 - ▶ **Variance to Budget \$ 0**

Highlights – Expenditures \$ 8,038,031

- ▶ Increased Low Income Tax Exemption from \$ 225 to \$ 250 for those whose 2015 income from all sources is less than \$ 24,000 (increased from \$ 23,000)
- ▶ Tax exemptions to non-profits \$ 41 K
- ▶ Grants to Organizations/Festivals/VIC's \$ 79 K
- ▶ Grants to Fire Departments \$ 398 K
- ▶ Capital Contribution Grant \$ 40,000
- ▶ Heritage Projects \$ 15,000
- ▶ Tourism Funding \$ 27,000
- ▶ Expanded service Transport de Clare \$ 23K
- ▶ Continued support for Kings Transit \$ 193K
- ▶ Economic Development \$ 131 K
- ▶ Renewable Energy Development - \$ 198 K

Mandatory Expenditures-Trends

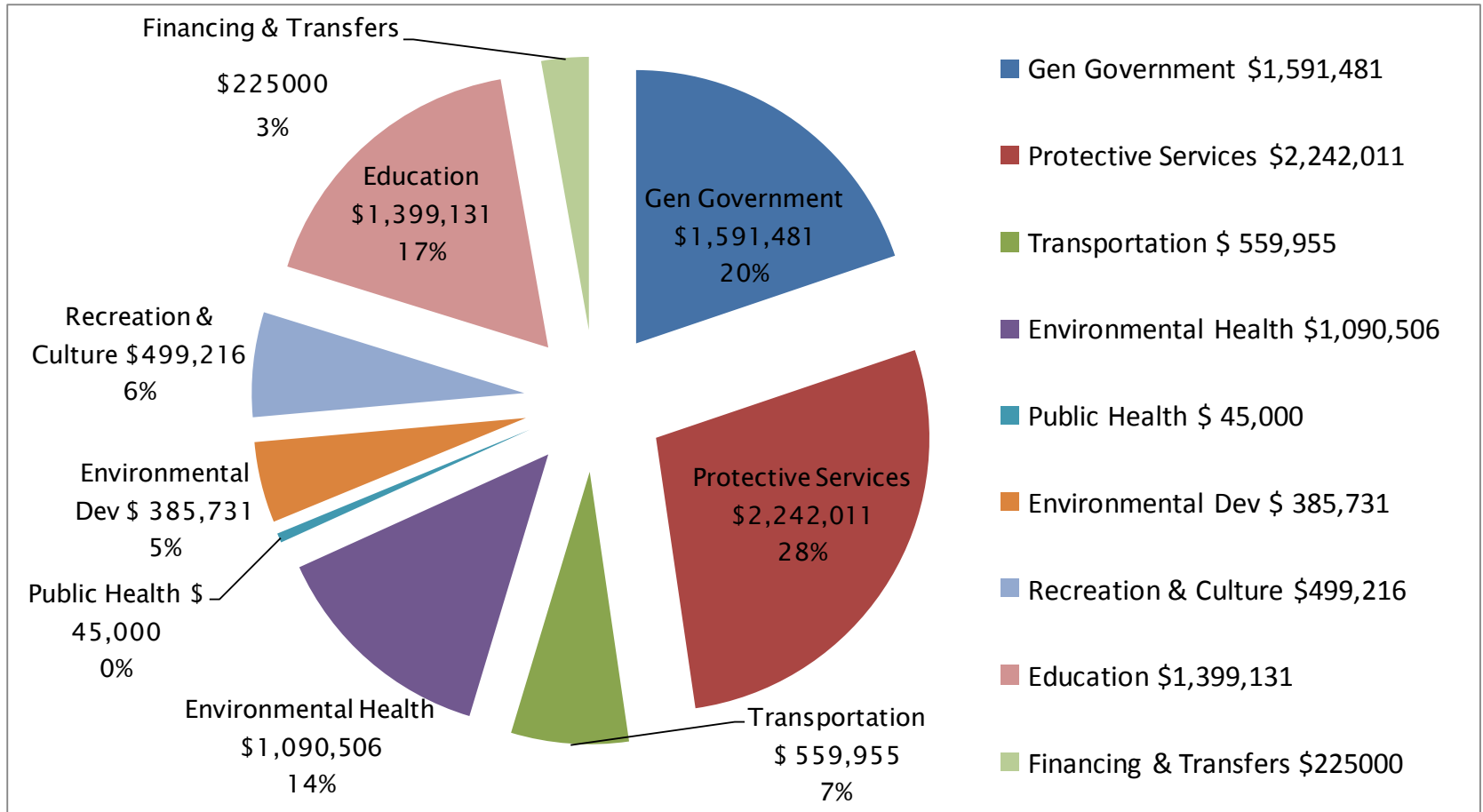
	2013/14 Actual	2014-15 Actual	2015-16 Budget	2016-17 Budget
Education	1,269,697	1,317,127	1,346,022	1,399,131
Assessment	191,769	190,766	190,766	189,200
Corrections	108,976	107,918	106,953	106,641
Housing	45,000	45,000	45,000	45,000
RCMP	1,126,308	1,158,776	1,184,269	1,231,640
Subtotal	2,774,191	2,820,908	2,873,010	2,971,612
% Change	4.54%	1.68%	1.85%	3.32 %

Mandatory Expenses = 37 % of Budget Expenditures

2016–2017 Budget Summary – Expenditures \$ 8,038,031

	Budget 2015-2016	Actual 2015-2016	Proposed 2016-2017	% Change From Budget
General Government	\$1,511,898	\$1,460,037	\$1,591,481	5.26 %
Protective Services	\$2,197,854	\$2,184,830	\$2,242,011	2.01 %
Transportation Serv.	\$620,094	\$ 533,227	\$559,955	-9.70 %
Environmental Health	\$1,055,498	\$1,052,025	\$1,090,506	3.32 %
Public Health	\$45,000	\$43,756	\$45,000	0 %
Envion Development	\$340,254	\$281,923	\$385,731	13.37 %
Recreation & Culture	\$477,306	\$460,685	\$499,216	4.59 %
Education	\$1,346,022	\$1,346,022	\$1,399,131	3.95 %
Financing & Transfers	\$259,093	\$256,147	\$225,000	-13.16 %

Expenditures - \$ 8,038,031

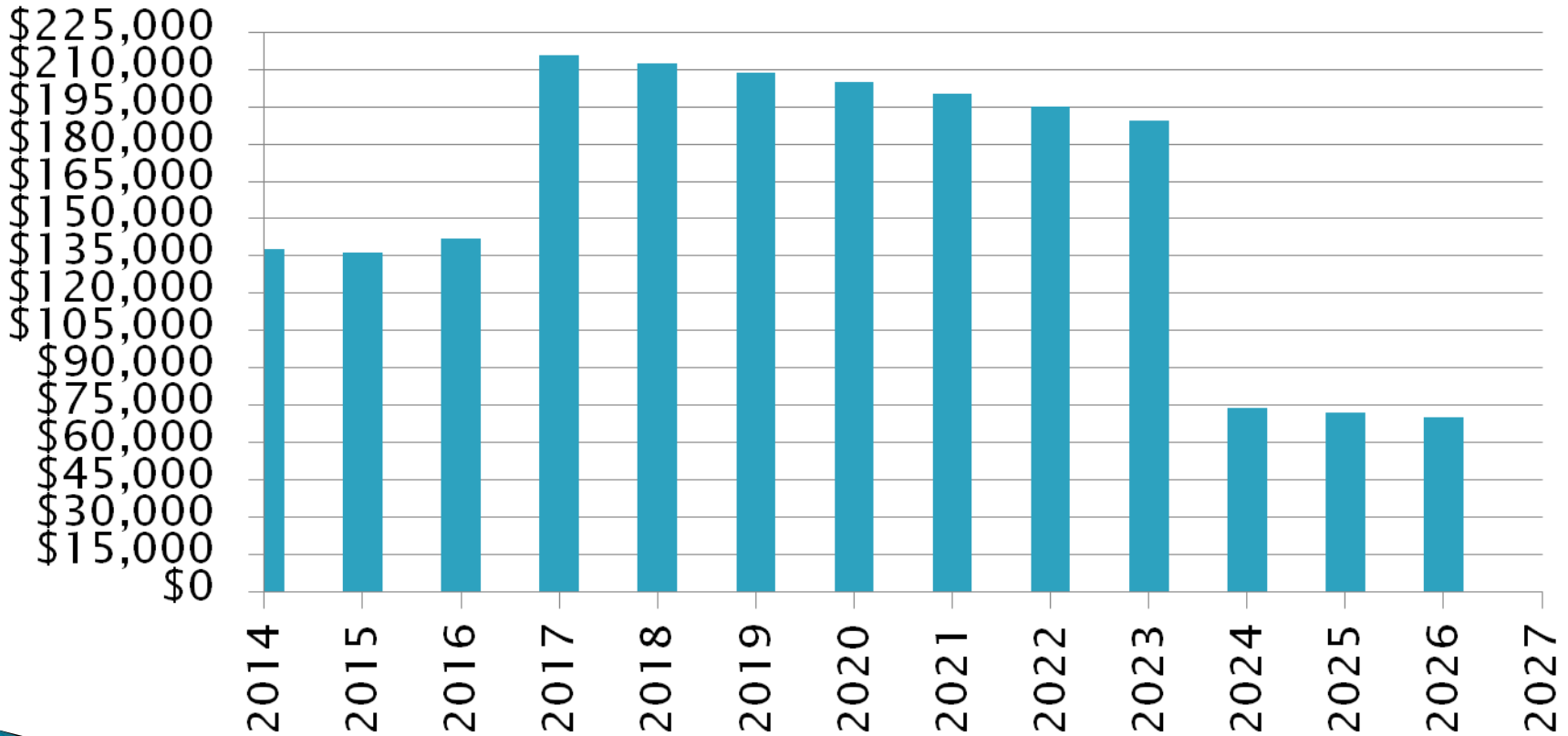


Expenses-General Government \$ 1,591,481

- ▶ *Legislative*
 - ▶ *General Administrative salaries – Cost of Living Increase 0.4*
 - ▶ *Taxation – By-law Exemptions; Low Income Tax Rebate; Seasonal Business Reduction; Transfer to Assessment Services*
 - ▶ *Financial Management –Bank Charges and Credit Card Charges*
 - ▶ *Municipal Office Operations*
 - ▶ *Employee Benefits*
 - ▶ *Information Technology, Mapping*
 - ▶ *Communication – Website; Coastline; Advertising*
 - ▶ *Other General Gov Services*
 - ▶ *Community Grants; Grants to Villages*
 - ▶ *Professional Services*
- ▶ **2015-2016 BUDGET \$ 1,511,898**
 - ▶ **2015-2016 ACTUAL \$ 1,460,037**
 - ▶ **Variance to Budget - \$ 51,861**

Debt Repayment

Principal & Interest



Protective Services \$ 2,242,011

- ▶ *Policing Services – Estimate RCMP increase of 4%*
- ▶ *Senior Safety- \$ 15,000*
- ▶ *Law Enforcement –Transfer to Corrections*
- ▶ *Dog Control/Spay & Neuter Cat Program*
- ▶ *Animal Control – TLC, Friends of Ferals, Baie Saint Marie*
- ▶ *Fire Protection*
- ▶ *Dispatch Services*
- ▶ *Emergency Management*
- ▶ *Building Inspection Services*
- ▶ **2015-2016 BUDGET \$ 2,197,854**
- ▶ **2015-2016 ACTUAL \$ 2,184,830**
 - ▶ **Variance to budget -\$ 13,024**

Transportation Services \$ 559,955

- ▶ *Public Works Salaries*
 - ▶ *Road Transport*
 - ▶ *Sidewalk Snow & Ice Removal*
 - ▶ *Street Lights – Reduced energy costs due to LED Installation*
 - ▶ *Airport Expenditures*
 - ▶ *Avgas, Jet Fuel and Avoil inventory*
 - ▶ *Public Transit -Kings Transit and
Transport de Clare Digby -Weymouth*
-
- ▶ **2015-2016 BUDGET \$ 620,094**
 - ▶ **2015-2016 ACTUAL \$ 533,227**
 - ▶ **Variance to Budget - \$ 86,867**

Environmental Health Services \$ 1,099,506

- ▶ *Waste Water Collection & Treatment*
- ▶ *Interest on long term debt - \$ 24,674*
- ▶ *Solid Waste – Transfer Station*
 - HHW*
 - Public Drop Off*
 - Collection*

- ▶ **2015-2016 BUDGET \$ 1,055,498**
- ▶ **2015-2016 ACTUAL \$ 1,052,025**
 - ▶ **Variance to Budget - \$ 3,473**

Public Health Services \$ 45,000

- ▶ *Western Region Housing Authority Deficit*

- ▶ **2015-2016 BUDGET \$ 45,000**
- ▶ **2015-2016 ACTUAL \$ 43,756**
- ▶ **Variance to Budget - \$ 1,244**

Environmental Development Services \$ 385,731

- ▶ *Planning & Development*
- ▶ *Western Regional Enterprise Network*
- ▶ *DH Business Services*
- ▶ *Doctor Recruiting*
- ▶ *Tourism – Special Projects*
- ▶ *Renewable Energy Opportunities*
- ▶ *Long Term Debt Interest **New Loan MFC***

- ▶ **2015-2016 BUDGET \$ 340,254**
- ▶ **2015-2016 ACTUAL \$ 281,923**
- ▶ **Variance to Budget - \$ 58,331**

Recreation and Cultural Services \$ 499,216

- ▶ *Digby Area Recreation – Operating & Capital*
 - ▶ *Heritage Budget – Heritage Church Conservation*
 - ▶ *Regional and local libraries*
 - ▶ *Heritage Projects*
-
- ▶ **2015-2016 BUDGET \$ 477,306**
 - ▶ **2015-2016 ACTUAL \$ 460,685**
 - ▶ **Variance to Budget - \$ 16,621**

Education \$ 1,399,131

- ▶ *Tri-County Regional School Board*
3.95% increase

- ▶ **2015-2016 BUDGET \$ 1,346,022**
- ▶ **2015-2016 ACTUAL \$ 1,346,022**
 - ▶ **Variance to Budget \$ 0**

Financing and Transfers \$ 225,000

- ▶ *Transfers to Operating reserves- \$ 55,000*
 - ✓ *Municipal Heritage Church - \$ 5,000*
 - ✓ *Trail/Open Space - \$ 10,000*
 - ✓ *JACBA - \$ 40,000 (for three years) To be discussed*
 - ▶ *Transfer to Capital reserves \$ 60,000*
 - ▶ *Long Term Debenture Principal - \$ 110 K*
 - ▶
-
- ▶ **2015-2016 BUDGET \$ 259,093**
 - ▶ **2015-2016 ACTUAL \$ 256,147**
 - ▶ **Variance to Budget -\$ 2,946**

Where Your Tax Dollars Go

Assuming \$ 100,000 assessment, connected to municipal sewer, fire rate and street light rate. Total Tax Bill \$ 1,615.71

