

NOV 30 2018

Municipal Expense Claim

Claimant's Name: Linda Fraser
 Claimant's Title: CAO
 Date expense report posted: _____

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ 0.4415	Meals				Other Expenses
							Breakfast	Lunch	Dinner	Other	
Nov 6 to 9, 2018	NSFM Conference-Halifax	-	Hotel	841.05	-	\$0.00	46.56				
							(16.56)	40.00	70.00		
						\$0.00					
						\$0.00					
						\$0.00					
		-		841.05		\$0.00	30.00	40.00	70.00	-	-

HST Rebate Amt HST Rebate Amt \$0.00
 HST Rebate Amt -Other \$82.33

Total Claim: 981.05
 Less amount paid directly by municipality: 887.61

 93.44

Balance Due (Owed): 93.44

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Linda Fraser, CAO

 Print name and position Signed

*APPROVED by: *Warden*
Timmy MacPine

 Print name and position Signed

_____ Signed

Westin Nova Scotian
 1181 Hollis Street
 Halifax, NS B3H 2P6
 Canada
 Tel: 902 421-1000 Fax: 902 422-9465



Linda Fraser
 PO BOX 1362
 DIGBY, NS, B0V 1A0
 Canada
 UK02AD - Union of Nova Scotia Munic Att

Page Number : 1 Invoice Nbr : 481679
 Guest Number : 1039501
 Folio ID : A
 Arrive Date : 06-NOV-18 15:31
 Depart Date : 09-NOV-18 10:23
 No. Of Guest : 1
 Room Number : 237
 Club Account : SPG - A9659

Tax Invoice

Tax ID : 899994933RT0001
 Westin Nova Scotian NOV-09-2018 10:30 VRIMLAND

Date	Reference	Description	Charges (CAD)	Credits (CAD)
06-NOV-18	RT237	Room Charge	239.00	
06-NOV-18	RT237	HRM Levy 2.0%	4.78	
06-NOV-18	RT237	HST Tax - Room 15%	36.57	
07-NOV-18	0156	Elements Breakfast Food	18.50	
07-NOV-18	0156	Elements Breakfast Gratuity	2.00	
07-NOV-18	0156	HST 15% Elements	2.78	
07-NOV-18	RT237	Room Charge	239.00	
07-NOV-18	RT237	HRM Levy 2.0%	4.78	
07-NOV-18	RT237	HST Tax - Room 15%	36.57	
08-NOV-18	0163	Elements Breakfast Food	18.50	
08-NOV-18	0163	Elements Breakfast Gratuity	2.00	
08-NOV-18	0163	HST 15% Elements	2.78	
08-NOV-18	RT237	Room Charge	239.00	
08-NOV-18	RT237	HRM Levy 2.0%	4.78	
08-NOV-18	RT237	HST Tax - Room 15%	36.57	
09-NOV-18	VI	Visa-9093		-887.61

For Authorization Purpose Only

xxxxxx9093

Date	Code	Authorized
06-NOV-18	013803	967.95

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** Total 887.61 -887.61
 *** Balance 0.00

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room/Levy	Fd & Bev	Gratuity	Taxes	Other	Total	Payment
11-06-2018	243.78	0.00	0.00	36.57	0.00	280.35	0.00
11-07-2018	243.78	18.50	2.00	39.35	0.00	303.63	0.00
11-08-2018	243.78	18.50	2.00	39.35	0.00	303.63	0.00
11-09-2018	0.00	0.00	0.00	0.00	0.00	0.00	-887.61
Total	731.34	37.00	4.00	115.27	0.00	887.61	-887.61

Signature _____