

## Municipal Expense Claim

NOV 02 2018

Claimant's Name: Linda Fraser  
 Claimant's Title: CAO  
 Date expense report posted: \_\_\_\_\_

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ 0.4415	Meals			Other	Other Expenses
							Breakfast	Lunch	Dinner		
Oct 16-19	AMA Conference-Cape Breton	-			-	\$0.00	\$15.00	-	\$35.00		
	Two lunches							40.00			
10-22-18	Council Meeting-B/B Fire Hall		Mileage		23.00	\$10.15					
						\$0.00					
						\$0.00					
		-		-		<b>\$10.15</b>	-	40.00	-	-	-

HST Rebate Amt                      \$0.95

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Linda Fraser, CAO  
 \_\_\_\_\_  
 Print name and position                      Signed

\*APPROVED by: \_\_\_\_\_  
 \_\_\_\_\_  
 Print name and position                      Signed

\_\_\_\_\_  
 Print name and position                      Signed

Total Claim:	50.15
Less amount paid directly by municipality:	-
	50.15
	-
<b>Balance Due (Owed):</b>	<b>50.15</b>