

**DIGBY TOWN AND MUNICIPAL HOUSING CORPORATION
BOARD OF DIRECTORS**

ANNUAL GENERAL MEETING

**Wednesday June 29, 2016
@ 3:30 Conference Room – Tideview Terrace**

The **Annual General Meeting** of the Board of Directors of the Digby Town and Municipal Housing Corporation was held on Wednesday June 29th – 3:30 at Tideview Terrace Conference Room.

MEMBERS PRESENT: Danny Harvieux – Chair
Arnold Trask
Alnoor Kassam
Donald Robertson
Mason VanTassell
George Manzer – Vice Chair

ALSO PRESENT: Debra Boudreau - Administrator
Kara Gilliatt - Finance Manager
Meredith Alexander – Neighbourhood Manager
Mariah Nelson - Neighbourhood Manager
Jessica Pulley - Dietitian
Gloria Banks - Grant Thornton

REGRETS: Geoff McCarney - Neighbourhood Manager
Darlene Cook – Neighbourhood Manager

1.0 CALL TO ORDER

The Chair, Danny Harvieux, called the meeting to order at 3:30pm.

2.0 AGENDA

Moved that the agenda be accepted as read.

Motion Carried

3.0 PRESENTATION OF THE AUDITED FINANCIAL STATEMENTS

Gloria Banks presented the audited financial statements.

Moved to accept the auditor reports.

Motion Carried

Gloria left at 3:45pm

4.0 MINUTES

Moved that the minutes of the June 24, 2015 AGM be accepted as read.

Motion Carried

5.0 BUSINESS ARISING FROM THE MINUTES

No business arising from the minutes.

6.0 CORRESPONDENCE

No correspondence.

7.0 CHAIR'S ANNUAL REPORT

Danny Harvieux gave a verbal report stating that he is happy at how things are going and thanked the board for their work. Everything may not run smooth however when something challenging does happen it is handled in an appropriate, professional manor. Danny noted that lots of staff from TVT volunteer at events, it shows they are happy.

8.0 ADMINISTRATOR'S ANNUAL REPORT

Debra reviewed the facility's annual report.

9.0 ELECTION OF OFFICERS

Motion made to table the election of officers until November after the municipal election.

Motion Carried

10.0 APPOINTMENT OF AUDITOR

A joint RFP was issued with the Meadows for audit services for a 3 year term. Grant Thornton was successful and will be the auditors for the 2016/17 year.

A memembr asked if Tideview had directors insurance. Director's liability coverage for 2 million is a standard part of our liability insurance.

Annual board evaluations and declarations of confidentiality were given to board members, to be returned at the next meeting.

11.0 ADJOURNMENT

Moved that the meeting be adjourned at 4:40 p.m.

Motion Carried

CHAIR

SECRETARY