

DIGBY TOWN AND MUNICIPAL HOUSING CORPORATION
BOARD OF DIRECTORS
Wednesday January 27, 2016
@ 3:30 pm – Conference Room at Tideview Terrace
74 Pleasant Street

A regular meeting of the Board of Directors of the Digby Town and Municipal Housing Corporation was held on Wednesday, January 27, 2016 – 3:30 pm at Tideview Terrace (74 Pleasant Street) Conference room.

MEMBERS PRESENT: Danny Harvieux – Chair
Arnold Trask
Donald Robertson
Mason VanTassell
George Manzer- Vice Chair

ALSO PRESENT: Debra Boudreau- Administrator
Mariah Nelson- Neighbourhood Manager
Kara Gilliatt- Finance Manager
Meredith Alexander - Assistant Director of Care
Darlene Cook- Director of Care

REGRETS: Alnoor Kassam
Geoff McCarney- Neighbourhood Manager

1.0 CALL TO ORDER

Danny Harvieux, called the meeting to order at 3:40 pm.

2.0 AGENDA

Moved that the agenda be accepted with the following addition under Administrator’s Report – DHW Restructuring

Motion Carried

3.0 MINUTES

3.1 Alnoor suggested the following changes to the minutes of November 25, 2015.

5.2 i) TVT received a Supreme Court order removing the POA and transferring finances to the public trustee for a resident whose dues had not been paid.

6.1 There could be clearer representation of what The Vine is, by putting it in italics.

Moved that the minutes of November 25th, 2015 be accepted, as is, without the suggested changes.

Motion Carried

4.0 BUSINESS ARISING FROM MINUTES

4.1 Old Site – sale of land

Debra received a letter from DHW detailing what DHW required to allow the transfer of the land to the Town of Digby (TOD). Debra spoke to Danny and it was decided to forward the letter on to Tom Ossinger at the TOD. The TOD has approved the transfer at the committee level. It needs to be ratified at the next council meeting. The letter from DHW was written as if the land can be transferred once the TOD has given its approval.

Motion to proceed with the transfer of land to the Town of Digby.

Motion Carried.

5.0 Financial Report

5.1 Monthly Remittances

Monthly remittances were made available. Board reviewed and initialed.

5.2 Report from finance committee

i) Mason gave a verbal report from the finance committee. Examined the November 30, 2015 financial reports.

Motion to approve the report from the finance committee.

Motion Carried.

6.0 Administrator's Report

Palliative Care and TVT

Staff wanted to start a palliative care support group. Provide training, resources and support for co-workers and families. The group has created a brochure tailored to TVT to explain the dying process at TVT.

Palliative care coordinator shared resources at the Fall Forum. Website advancedcareplanning.ca. Debra showed the planning guide from the website.

DHW Restructuring

Debra received a memo stating layoffs due to the restructuring of DHA's. Unsure of how the restructuring will affect continuing care and TVT. Under the old structure there was a branch for continuing care, under the new structure there is no mention of continuing care. Effective April 1, 2016.

7.0 New Business

7.1 Public Service Sustainability Act

Bill passed Dec 15, 2015 and applies to publicly funded organizations, including TVT. The intent is to protect the long term sustainability of the province and the bargaining process. Wage increases over the next 5 years, 0%, 0%, 1%, 1.5% and 0.5%.

7.2 Insurance Reciprocal

DHW has a LTC finance planning group whose strategy is to save money. DHW sets the criteria for insurance coverage. Acute care sector has option to purchase insurance through NSHOPA. NSHOPA is an organization that is made up of acute care members forming a self insurance framework. NSHOPA is interested in providing LTC coverage. NSHOPA is a long term commitment. Debra provided a hand out.

TVT and Meadows had a meeting with Marsh (insurance provider) to see what could be done to lower premiums. Marsh is going to see if there are possible savings from TVT and the Meadows having a joint policy with shared coverage. With the shared coverage TVT would also assume the risk of the other facility. Need to determine if the possible savings outweigh the risk.

8.0 Correspondence

8.1 Community Sector Council of NS annual report 2014

8.2 HANS Bulletin #47 - emailed Dec 15, 2015

8.3 HANS Bulletin #48 – emailed Jan 18, 2016

8.4 CBC news article: NS LTC facilities struggle to find RN's, aired Jan 15, 2016

9.0 In Camera Session

In camera – 4:30

Out of camera – 4:35

10.0 Next Meeting – March 2, 2016 at 3:30

11.0 ADJOURNMENT

Moved that the meeting be adjourned at 4:40 pm.

Motion Carried

CHAIR

SECRETARY