

**DIGBY TOWN AND MUNICIPAL HOUSING CORPORATION
BOARD OF DIRECTORS**

ANNUAL GENERAL MEETING

**Wednesday June 25, 2014
@ 5:00 Conference Room – Tideview Terrace**

The **Annual General Meeting** of the Board of Directors of the Digby Town and Municipal Housing Corporation was held on Wednesday June 25th - 5:00 at Tideview Terrace Conference Room.

MEMBERS PRESENT: Danny Harvieux – Chair
Jimmy MacAlpine
Ben Cleveland
Mason VanTassell
George Manzer

ALSO PRESENT: Debra Boudreau, Administrator
Kara Gilliatt, Finance Manager
Joanne Llewellyn, Neighbourhood Manager
Judy Lowe, Director of Support Service
Nick Westcott, Grant Thornton
Gloria Banks, Grant Thornton

REGRETS: Mike Bartlett
Meredith Alexander, Assistant Director of Care
Darlene Cook, Director of Care

1. CALL TO ORDER

The Chair, Danny Harvieux called the meeting to order at 5:00pm and welcomed Joanne Llewellyn and Mason VanTassell to the meeting.

2. AGENDA

Moved that the agenda be accepted as read.

Motion Carried

3. PRESENTATION OF THE AUDITED FINANCIAL STATEMENTS

Gloria Banks presented the audited financial statements, statement of protected funds and the report to the board of directors.

Moved to accept the auditor reports.

Motion Carried

Auditors left at 5:15pm

4. **MINUTES**

Moved that the minutes of the July 8, 2013 AGM be accepted as read.

Motion Carried

5. **BUSINESS ARISING FROM THE MINUTES**

No business arising from the minutes.

6. **CORRESPONDENCE**

No correspondence.

7. **CHAIR'S ANNUAL REPORT**

Danny Harvieux gave a verbal report stating that Debra and the staff continue to bring something new to TVT and are always advancing. They are looking to the future with positive thinking and planning. He notices that a lot of people who work at TVT also volunteer at TVT. Eden is a good thing for TVT. Board structure will be changing, which is a good move forward. He thanked the board for their support during the year as there were a few issues that needed to be dealt with.

8. **ADMINISTRATOR'S ANNUAL REPORT**

Debra reviewed the facility's annual report.

9. **ELECTION OF OFFICERS**

Motions made that Danny Harvieux be appointed chair and George Manager be appointed Vice Chair.

Motion Carried

10. **APPOINTMENT OF AUDITOR**

Contract continues with Grant Thornton until 2015.

11. **ADJOURNMENT**

Moved that the meeting be adjourned at 6:05 p.m.

Motion Carried

CHAIR

SECRETARY