

**DIGBY TOWN AND MUNICIPAL HOUSING CORPORATION**  
**BOARD OF DIRECTORS**  
**Wednesday July 29<sup>th</sup>, 2015**  
**@ 3:30 pm – Conference Room at Tideview Terrace**  
**74 Pleasant Street**

A regular meeting of the Board of Directors of the Digby Town and Municipal Housing Corporation was held on Wednesday, July 29<sup>th</sup>, 2015 – 3:30 pm at Tideview Terrace (74 Pleasant Street) Conference room.

**MEMBERS PRESENT:** Danny Harvieux – Chair  
Alnoor Kassam  
Arnold Trask  
Donald Robertson  
George Manzer- Vice Chair

**ALSO PRESENT:** Debra Boudreau, Administrator  
Kellie Francis- Administrative Assistant  
Mariah Nelson- Neighbourhood Manager  
Geoff McCarney- Neighbourhood Manager

**REGRETS:** Meredith Alexander, Assistant Director of Care  
Darlene Cook, Director of Care

**1.0 CALL TO ORDER**

Danny Harvieux, called the meeting to order at 3:40 pm.

**1.1 Annual Board Self-Evaluation (June 2015)- reviewed**

**2.0 AGENDA**

**Moved that the agenda be accepted.**

**Motion Carried**

Danny congratulated Debra for her involvement and recognition from Senior Care Canada

**3.0 MINUTES**

**3.1 Moved that the minutes of May 20th be accepted.**

**Motion Carried**

- 3.2 Reviewed the minutes of the AGM June 24<sup>th</sup>. Copies returned to Debra.**

#### **4.0 BUSINESS ARISING FROM MINUTES**

- 4.1 Old Site – sale of land**  
No update to report.
- 4.2 Auditor’s Proposal**  
Audit services have expired, would like a joint tender for the next 3 years.  
Review of tender. Approved to move ahead with a new proposal.

#### **5.0 Financial Report**

- 5.1 Monthly Remittances**  
Monthly remittances were made available. Board reviewed and signed.
- 5.2 Report from finance committee**  
June financial report was reviewed.

**Motion to approve the June 2015 financial report.**

**Motion Carried.**

- 5.3 DHW letter – April 2015 Budget**  
Debra gave an update on the DHW budget. April budget will remain status quo. Service contract base budget plus Consumer Price Index will be good for the next 25 years. Tideview is very fortunate, as there were no cuts or increases.
- 5.4 Group Purchasing**  
Discussed government’s memo.

#### **6.0 Administrator’s Report**

##### **NS Dementia Strategy- June 2015**

The Government is paying attention to understanding the recommendations and has made it a three year plan. There is no funding or no new money for training.

##### **DHW Budget Presentation 2015**

A discussion about the provincial debt and where we fit took place.

#### **7.0 New Business**

**7.1 Eden International Conference 2016**

This year's conference is in Little Rock Arkansas in May 2016.  
Hoping to send a few people every second year. Cost is \$3500-5000.  
Discussion that we are a Registered Eden facility and board members  
agreed that we should send representatives.

**8.0 Correspondence**

- 8.1 NSCA newsletter-** reviewed
- 8.2 HANS Bulletin #42-** reviewed
- 8.3 HANS Bulletin #43-** reviewed
- 8.4 HANS Bulletin #44-** reviewed

**9.0 In Camera Session – none**

**10.0 Next Meeting – September 30<sup>th</sup>, 2015**

**11.0 ADJOURNMENT**

Moved that the meeting be adjourned at 4:15 pm.

**Motion Carried**

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**CHAIR**

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**SECRETARY**