

**TOWN AND MUNICIPALITY OF DIGBY
INDUSTRIAL COMMISSION
(DIGBY DEVELOPMENT AGENCY)**

April 5, 2016

Municipality of Digby

Members Present: Mayor Ben Cleveland (chair)
Deputy Warden Jimmy MacAlpine (vice chair)
Councillor Danny Harvieux

Staff Present: Terry Thibodeau, Municipality of Digby
Linda Fraser, CAO, Municipality of Digby
Tom, Ossinger, CAO, Town of Digby
Leslie Young, Executive Assistant, Town of Digby
Dan Harvey, Business Support Consultant

Regrets: Warden Linda Gregory

A. CALL TO ORDER

The Chair called the meeting to order at 4:05 p.m.

B. AGENDA

B.1 Additions/Deletions

Two additions to the Agenda one under New Business F.2 Western REN Digby Fast Fact Sheet and one under In Camera G.2 Personnel.

B.2 Approval

Motion:

Moved by Deputy Warden MacAlpine and seconded by Councillor Harvieux that the agenda of

April 5, 2016 be approved as presented with two additions one under New Business F.2 WREN

Digby Fast Fact Sheet and one under In Camera G.2 Personnel.

Motion Carried.

C. DELEGATIONS & PRESENTATIONS

C.1 None

D. MINUTES

D.1 Minutes of the previous meeting March 1, 2016

Motion:

Moved by Councillor Harvieux and seconded by Deputy Warden MacAlpine that the Minutes of March 1, 2016 be approved as presented.

Motion Carried.

E. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

E.1 Design Point Update

CAO Linda Fraser provided an update from the steering committee they have received the final report from Design Point. A review will happen and a recommendation will be coming forward.

E.2 Cold Storage Facility Update

The Cold Storage Facility Update will be moved to In Camera.

E.3 Marine Renewables Industry Infrastructure Needs Survey

Terry Thibodeau updated the Commission on the Needs Survey. Currently he thinks we should put this on hold as the province is now completing their own survey of industry we don't want to do conduct the same survey at the same time. Perhaps we should if nothing else obtain a rate survey. Moving forward Ron Smith who is now a member of WREN maybe able to assist some as he was previously involved with the project at Woodside. Dan will contact Angelique from WREN and see if he may be able to offer some assistance. Terry Thibodeau also discussed the possibility of holding a Tidal Summit here bring people to the area from Industry and the Province and Federal Government with a possible date toward the end of June.

E.4 Update to the Strategic Plan-Tidal Energy Development

Discussion ensued on the Strategic Plan the Commission feels we should put spending on hold for now.

E.5 Wren Fast Fact Sheet

Dan Harvey and Terry Thibodeau have been working on a document for Western REN called the fast fact sheet it is now completed and will be on the website.

F. NEW BUSINESS

F.1 Invest NS/Department of Business Meeting Update

Dan Harvey updated the Commission with a detailed report included with the package on the March 11, 2016 meeting with the Department of Business/Invest Nova Scotia. Dan felt that the tone of the meeting was positive. Dan asked about the number of projects that would have been submitted at this point the indicated that 14 -16 applications had been submitted 4 were declined at the concept phase, 8 are pending decision and 2 are proceeding to the second phase and 2 are close to a final decision. They folks that Dan met were helpful and appreciative of the fact we contacted them prior to any requests being sent to them.

G. IN CAMERA

G.1 Contractual/Personnel

Motion:

Moved by Councillor Harvieux and seconded by Deputy Warden MacAlpine that the Commission

Move to IN CAMERA.

Motion Carried.

The Commission moved out on In Camera.

H. DATE OF NEXT MEETING

H.1 The date of the next meeting is May 3, 2016 at 4:00 PM at the Town of Digby Office.

I. ADJOURNMENT

Motion:

Moved by Councillor Harvieux and seconded by Deputy Warden MacAlpine a motion for adjournment at 5:20 P.M.

Motion Carried.

CHAIRPERSON

SECRETARY