

**TOWN AND MUNICIPALITY OF DIGBY  
INDUSTRIAL COMMISSION  
(DIGBY DEVELOPMENT AGENCY)**

**March 1, 2016**

**Town of Digby**

**Members Present:** Mayor Ben Cleveland (chair)  
Warden Linda Gregory  
Councillor Danny Harvieux

**Staff Present:** Terry Thibodeau, Municipality of Digby  
Linda Fraser, CAO, Municipality of Digby  
Tom, Ossinger, CAO, Town of Digby  
Leslie Young, Executive Assistant, Town of Digby  
Dan Harvey, Business Support Consultant

**Regrets:** Deputy Warden Jimmy MacAlpine (vice chair)

**A. CALL TO ORDER**

The Chair called the meeting to order at 4:05 p.m.

**B. AGENDA**

**B.1 Additions/Deletions**

Three additions to the Agenda under New Business F.3 Invest NS and F.4 ICOE Conference and under Business Arising from the Minutes E.2 Cold Storage Update.

**B.2 Approval**

**Motion:**

*Moved by Warden Gregory and seconded by Councillor Harvieux that the agenda of March 1, 2016 be approved as presented with three additions under New Business F.3 Invest NS and F.4 ICOE Conference Update and under Business arising from the Minutes E.2 Cold Storage Update.*

**Motion Carried.**

**C. DELEGATIONS & PRESENTATIONS**

C.1 None.

**D. MINUTES**

**D.1 Minutes of the previous meeting January 26, 2016**

**Motion:**

*Moved by Councillor Harvieux and seconded by Warden Gregory that the Minutes of January 26, 2016 be approved as presented.*

**Motion Carried.**

**E. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS**

**E.1 Design Point Update**

CAO Linda Fraser discussed with the Commission the options that have been brought forward from Design Point for the Digby Industrial Park. The Steering Committee have reviewed all the Options and have all agreed that Option 2 would be the way to move forward. Once an option is chosen we can move forward with pricing out.

**Motion:**

***Moved by Warden Gregory and seconded by Councillor Harvieux that the Commission accept Option 2 from Design Point.***

**Motion Carried.**

**E.2 Cold Storage Facility Update**

Dan Harvey updated the Commission on correspondence he received from Green Frog Energy. They are asking for an extension for 60 days to be able to secure financing. The Commission will grant the 60 days until May 1, 2016.

**Motion:**

***Moved by Warden Gregory and seconded by Councillor Harvieux that the Commission agrees to support the request from Green Frog to extend their timeline to secure funding by 60 days to May 1, 2016.***

**Motion Carried.**

**F. NEW BUSINESS**

**F.1 Marine Renewables Industry Infrastructure Needs Survey**

A draft needs survey has been distributed for review by Dan Harvey. Terry Thibodeau would like to see the addition of the Supply Chain added to the survey. Discussion ensued on the way in which the survey would be conducted. A face to face meeting maybe the most effective way for a response. Terry Thibodeau and Dan Harvey will sit down and review the survey and revise if necessary.

**F.2 Strategic Plan-Tidal Energy Development**

The Strategic Plan has been discussed with MP Colin Fraser and MLA Gordon Wilson the Commission at this point would be required to ratify the Strategic Plan as presented. The Strategic Plan Appendix B was discussed with the Commission some of the action items have been completed since the last meeting. Mayor Cleveland and Deputy Warden MacAlpine need to discuss meeting with Chief Terry Paul in Cape Breton in the near future. The Commission would like to have a press release done CAO Linda Fraser will contact Peter McClellan and see if he can draft a press release on the Strategic Plan. Dan Harvey would like the Commission to consider some promotional ideas so that a package can be put together for Digby as Port of Choice. The Commission was asked to give consideration to the Marketing and Promotion idea and bring back ideas for the next meeting.

**Motion:**

***Moved by Warden Gregory and seconded by Councillor Harvieux that the Commission adopt the Strategic Plan-Tidal Energy Development as presented.***

**Motion Carried.**

**F.3 Invest Nova Scotia**

Dan Harvey wanted to bring this to the attention of the Commission. The County of Annapolis is in the process of being the lead proponent and signatory on a grant application to Nova Scotia Department of Business under their Invest Nova Scotia fund for a shallow water tidal energy generation technology project. CAO Linda Fraser and Deputy Warden MacAlpine will be meeting on Monday with representatives from the County of Annapolis CAO Linda Fraser is frustrated that the County of Annapolis does not included the Municipality of Digby in discussions around tidal. Dan Harvey will try and get a meeting with someone from Invest Nova Scotia.

**F.4 ICOE Conference Update**

Terry Thibodeau attended the ICOE Conference in Edinburgh, Scotland from February 23 to February 25<sup>th</sup> 2016. Marine Renewables Canada (MRC) organized and coordinated all of the activities for the Canadian delegations while in Edinburgh Terry felt the networking with the other Canadian delegates was most beneficial. Terry was able to meet Damen Shipyards this company own and operates 34 shipyards worldwide. Terry was also able to meet with Paul MacInnis from MiAero Electronics Atlantic Ltd Mr. MacInnis indicated that he could initiate a meeting on behalf of the DDA with senior officials in Ottawa. Terry also discussed with Maritimes Energy Association the concept of holding a Tidal Summit here and invite top officials to the area for a firsthand look. We should discuss further to see if this would be a worthwhile event then we can move forward from there.

**G. DATE OF NEXT MEETING**

**G.1** The date of the next meeting is April 5, 2016 at 4:00 PM at the Municipality of Digby Office.

**H. ADJOURNMENT**

**Motion:**

***Moved by Councillor Harvieux and seconded by Warden Gregory motion for adjournment at 5:28 P.M.***

**Motion Carried.**

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CHAIRPERSON

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SECRETARY