

**TOWN AND MUNICIPALITY OF DIGBY  
INDUSTRIAL COMMISSION  
(DIGBY DEVELOPMENT AGENCY)  
October 6, 2015  
Municipality of Digby**

**Members Present:** Mayor Ben Cleveland (chair)  
Warden Linda Gregory  
Councillor Danny Harvieux  
Deputy Warden Jimmy MacAlpine (vice chair)

**Staff Present:** Terry Thibodeau, Municipality of Digby  
Linda Fraser, CAO, Municipality of Digby  
Tom, Ossinger, CAO, Town of Digby  
Leslie Young, Executive Assistant, Town of Digby  
Dan Harvey, Business Support Consultant

**Regrets:** Peter MacLellan, Raeberry Communications

**A. CALL TO ORDER**

The Chair called the meeting to order at 4:00 p.m.

**B. AGENDA**

**B.1 Additions/Deletions**

One Addition under Delegation C.1 MLA Gordon Wilson.

**B.2 Approval**

**Motion:**

*Moved by Deputy Warden MacAlpine and seconded by Warden Gregory that the agenda of October 6, 2015 be approved as presented with one addition under Delegation C.1 MLA Gordon Wilson.*

**Motion Carried.**

**C. DELEGATIONS & PRESENTATIONS**

**C.1 MLA Gordon Wilson**

Mayor Cleveland invited MLA Gordon Wilson to attend this meeting and provide some information about the tidal working group. Mr. Wilson updated the commission on this newly formed working group there have only been a couple of meeting thus far the group was formed from members of various government departments and if not a decision making group. Mr. Wilson discussed various timelines for the various phases of the tidal project. There is a lot of work and information that needs to be done before this will start to happen and Mr. Wilson is not optimistic that this will happen this year. Deputy Warden MacAlpine discussed with Mr. Wilson what the commission could do to keep this project on the right track so that when the time comes we are ready for it. Mr. Wilson feels that a needs assessment maybe a step in the

right direction. The next meeting for the tidal working group should be before the next sitting of the house.

**D. MINUTES**

**D.1 Minutes of the previous meeting September 9, 2015**

**Motion:**

*Moved by Councillor Harvieux and seconded by Deputy Warden MacAlpine that the Minutes of September 9, 2015 be approved as presented.*

**Motion Carried.**

**E. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS**

**E.1 Cold Storage Project**

Dan Harvey provided an update on the Cold Storage project to the Commission. The draft MOU was reviewed and some minor changes we made Green Frog Energy is now ready to sign the MOU. Dan also advised Green Frog of the issues with the land and they have no issue with moving the project across the road. They are asking that the land be surveyed by the DDA and that the land be engineered for services such as water and sewer. As well as a development agreement. The Mayor signed the MOU between Town and Municipality of Digby Industrial Commission (DDA) and Green Frog Energy.

**F. NEW BUSINESS**

**F.1 RFP-Development Plan and Engineering Pre Design for Industrial Park**

The CAO for the Town and the Municipality have both reviewed the RFP included in the package for the development plan and engineering pre design for the industrial park.

**Motion:**

*Moved by Warden Gregory and seconded by Deputy Warden MacAlpine that the Commission approve the RFP-Development Plan and Engineering Pre Design for the Industrial Park.*

**Motion Carried.**

**G. DATE OF NEXT MEETING**

**G.1** The date of the next meeting November 24<sup>th</sup>, 2015 at 1:00 PM at the Town of Digby on this Agenda will only be Tidal Development.

**F. ADJOURNMENT**

**Motion:**

**Moved by Councillor Harvieux and seconded by Warden Gregory motion for adjournment at 5:22 PM.**

**Motion Carried.**

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CHAIRPERSON

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SECRETARY