

**TOWN AND MUNICIPALITY OF DIGBY
INDUSTRIAL COMMISSION
(DIGBY DEVELOPMENT AGENCY)**

August 5, 2014

Municipal Board Room

Members Present: Mayor Ben Cleveland (chair)
Deputy Warden Jimmy MacAlpine (vice chair)
Warden Linda Gregory
Councillor Danny Harvieux

Staff Present: Tom Ossinger, CAO, Town of Digby
Dan Harvey, Business Support Consultant (phone)
Terry Thibodeau, Municipality of Digby

Regrets: Linda Fraser, CAO, Municipality of Digby

A. CALL TO ORDER

The Chair called the meeting to order at 12:00 pm.

B. APPROVAL OF THE AGENDA

Check with Tom

C. PRESENTATION

None.

D. MINUTES

Check with Tom

E. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

E.1 IOEC Fall Conference

Discussion ensued around the conference schedule and who would participate and the marking materials that would be required.

It was decided that Ben, Danny, Jimmie, Linda G, Terry, Dan would enter as full delegates to the conference. Tom and Linda F will be attending the UNSM conference. Rooms have already been booked at the Prince George Hotel. The fee to register is \$900.00 per person. The DDA (Industrial Commission) has committed to being part of the Canadian Pavilion and matchmaking services during the event. Discussion around what types of marking material will be required. It was suggested that given the short time frame that data sticks with the various studies and maps of the areas would be appropriate.

E.2 Community Energy Trust

The working committee has met with the consultants. A statement of work has been prepared in two phases. Phase I would look at all the necessary work to set up the trust. Governance, policies, by-laws, members etc. The second phase would prepare the financial information for the business plan. Fundy Tidal Inc. may or may not be a willing participant. Much of the financial information will be forthcoming from the Fundy Tidal Inc. Consultants are interested in minimizing the risk to the municipal units. A one day session is planned for the fall to discuss with all of the stakeholders the makeup and operations of the trust.

E.3 John Jozsa

It was decided that no further follow up was required with this consultant.

E.4 Digby Harbour Bottom

The Town of Digby will draft a letter seeking support that will be sent to Minister Rait requesting a transfer of the harbor bottom for tidal development.

E.5 Cold Storage Feasibility Study

An application is in the system to conduct a feasibility study to determine the amount of local support for this project. The RFP will be posted on the municipal website as well.

F. NEW BUSINESS

F.1 NSP Discussion

Terry Thibodeau met with senior officials to see if they are interested in the Community Energy Trust. They are not at this time; however there may be a sense that Nova Scotia Power is worried that the trust may be another form of Public Utility. Senior officials are interested in participating in our session on the strategic planning of the trust along with Department of Energy. Terry is also meeting with Nova Scotia Power and Department of Energy to discuss the provinces electricity review with a view to adopt smart grid opportunities where applicable.

F.2 Community Energy Summit

A delegation from Digby will be in attendance with participants from Clare and Parrsboro along with Hantsport to hear how Minas Energy is getting ready to bring tidal energy a shore.

D. ADJOURNMENT

CHAIRPERSON

SECRETARY