

Digby Area Recreation Commission
Wednesday, February 15, 2017
6:30 PM – Digby Municipal Office

Present: Linda Gregory, David McNutt, Matthew Ross, Peter Turnbull, Shawna Curry, Bob Powell, Cindy O'Neil

Regrets: Jean Brittain

Meeting called to order at 6:10pm by Vice Chair, Linda Gregory.

1. Moved by P. Turnbull, seconded by D. MacNutt to accept agenda with following additions: aquatics, TD grant, trails workshop.

Passed

2. Moved by M. Ross, seconded by P. Turnbull to accept the minutes of January 2017.

Passed

3. Business arising from the January 2017 minutes:

- a) All volunteer nominations received by February 10, 2017 will be reviewed by the DARC Volunteer Committee following this meeting and they will select a representative for the Town of Digby and the Municipality of the District of Digby. Twelve nominations were received from the Municipality and one from the Town.
- b) A Revised Workplace Harassment & Discrimination or Abuse Policy has been completed, The Recreation Manager will submitted to the insurance company, if they are satisfied it will be brought to the DARC Board for approval.
- c) The Recreation Manager did a presentation to the both Municipal and Town Council. The presentation focused on where DARC has been and the future of DARC. The Recreation Manager emphasized on trails with his presentation to the Municipality but not with the Town.
- d) The new panels for the Digby Area Sports Wall of Fame have been framed and we are waiting for a good time to take to DRHS to have them hung. These panels featured Athletes of the Year and Inductees by year, there are 25 of them.
- e) The Municipality has discussed what they would like see what happens at the Haines Lake site. They will be discussions in greater details in the near future. The Municipality intends to host public meetings in the fall and maybe a soft launch in the summer in consultation with DARC.

4. Moved by P. Turnbull, seconded by M. Ross to approve the accounts payable in the amount of \$11,792.00.

Passed

5. Moved by M. Ross, seconded by P. Turnbull to accept the financial report as presented.

Passed

6. Moved by D. MacNutt, seconded by P. Turnbull to accept the recreation reports as circulated.

Passed

Updates:

- There will be several staff members that will be required to update their first aid by summer. The Recreation Manager will look at dates and book a course with Linda Gregory.
- Mike Trinacty, Valley Representative from Department Communities, Culture and Heritage is retiring. The Recreation Manager was instructed to buy a gift on behalf of DARC.
- Discussions were held regarding the Digby Curling Club. Matt Ross excused himself from the discussions as there was a perceived conflict of interest where he is President of Digby Curling Club. It was indicated in the Facility Supervisors report that there were issues with the cleanliness of the Digby Curling Centre. It was agreed that starting next season (October 2017) DARC would resume responsibility for cleaning and it will be added to the yearly contract. It was brought to the Board's attention by a member that there were two rentals that were felt should have used the facility at no charge. The Recreation Manager reminded the Board that the Digby Curling Club leases the facility from November 1 to March 31, and they too have to earn money to pay their lease agreement.

7. New Business:

- a) The Administrative Assistant will be attending the Event Atlantic Summit in Newfoundland, March 8-10, 2017. It is a good agenda, sessions include Event Creation, Volunteerism, Municipal Sponsorship, Municipal Collaboration, Digital/Social Media, Destination Marketing, STEAM, Event Security, and a Facilities Panel.
- b) The Recreation Manager has started work on the 2017/2018 DARC budget. If any members have any "wishes" please submit them as soon as possible.

8. Additions to the agenda:

- a) Aquatics: There is a severe shortage in lifeguards. VRCDCA is getting pools together to discuss aquatics training. DARC has been working diligently in offering training opportunities to our staff and well as potential future staff by offering free Bronze Medallion and Cross courses in the summer and then hiring the younger participants as Shadow Guards to keep them interested and give them experience.
- b) TD Grant: The Municipality had applied for a \$20,000.00 grant to assist with trail marketing, it was declined.
- c) Trail Workshop: The Municipality and DARC are getting a lot of requests regarding trails. The Deputy CAO and the Recreation Manager will work on bringing everyone together to let them know where the Municipality of the District of Digby and DARC is with trails, where they see trails going, etc.
- d) With the winter storm warnings for tomorrow, February 16th, the monthly Seniors Day is cancelled. The Administrative Assistant has contacted as many participants as possible and has notified AVR regarding the cancellation.

9. Moved by M. Ross, seconded by P. Turnbull, to adjourn the meeting at 7:00 pm.

Passed