

Digby Area Recreation Commission
Wednesday, September 21, 2016
7:00PM – Digby Arena, 2nd Floor

Present: Jean Britain Peter Turnbull
 Shawna Curry Cindy O’Neil Bob Powell

Regrets: Linda Gregory George Manzer

Meeting called to order at 7:00 PM by Chair, Jean Brittain.

1. **MOVED by P. Turnbull seconded by D. MacNutt, to approve the agenda as presented.**

PASSED
2. **MOVED by P. Turnbull seconded by S. Curry to approve the minutes of the August 17, 2016 minutes.**

PASSED
3. Old Business:
 - a. Gloria Banks and Heather Eisener presented the audited financial statement prepared by Grant Thornton.
MOVED by P. Turnbull seconded by S. Curry to accept the financial statements as prepared and presented by Grant Thornton.

PASSED

MOVED by P. Turnbull seconded by D. MacNutt to transfer the \$20,352.00 listed in capital reserve to the restricted fund.

PASSED
 - b. The 2016 Digby and Area Sports Wall of Fame Induction and Special Recognition Ceremony was held September 10, 2016 at the Digby Heritage Centre. Paul Gidney, Sean Brown, and the 2016 U16 Digby Crossfires Team were inducted. Alyssa Thibault received Female Athlete of the Year for 2015 and Philip Carty received Male Athlete of the Year for 2015. Over 60 people attended the ceremony.
 - c. The Recreation Manager received a call from the MP's office. His assistant Jason Deveau has put in a proposal to ACOA to bundle several openings together for the Digby Area. Once the Minister has approved the proposal Jason will let us know.
 - d. The Recreation Manager, Facility Supervisor and the Chair appeared in Small Claims Court and was post phoned. There will be a conference call next week to discuss a possible date during the day.
 - e. There are no updates at this time regarding the fencing at Victoria Street Skate park.
4. **MOVED by P. Turnbull, seconded by S. Curry to approve the amended payables in the amount of \$49,249.93.**

PASSED
5. **MOVED by D. MacNutt, seconded by P. Turnbull to accept the Financial Reports as circulated.**

PASSED

6. There is no Facility Supervisor Report this month.
MOVED D. MacNutt seconded by G. Manzer to accept the Recreation Reports as presented.
PASSED

7. New Business:
 - a. DARC now has their own insurance policy with a two million dollar liability. DARC is in a high risk industry so our broker has suggested to increase our liability to five million dollars. The Recreation Manager agrees. We also have to bring to all employees and board members attention that if you were in an accident while on DARC business your personal automobile insurance would take in affect. If there is not enough coverage through your personal insurance then DARC's would kick in. DARC also needs to put in place a policy on abuse and harassment for our volunteers and clients.
MOVED by S. Curry seconded by P. Turnbull to increase the DARC liability to five million.
PASSED
 - b. The Recreation Manager and Active Living Coordinator has met with the DRHS Principal Ben McNeil and School Plus Coordinator Amy Theriault to review the partnership with DARC such as programming, field closures, etc. The Recreation Manager realized that the Community Use of Schools agreement expired in January 2016.

8. No additions to the agenda.

9. Next meeting; Wednesday, October 19, 2016, at the Digby Arena, ^{2nd} Floor..

10. **MOVED by S.Curry, seconded by G. Manzer, the meeting adjourned at 8:30pm.**
PASSED