

Digby Area Recreation Commission
Wednesday, June 17, 2015
6:30PM – Digby Arena, 2nd Floor

Present: Jean Britain Peter Turnbull George Manzer
Shawna Curry Linda Gregory
Cindy O'Neil Bob Powell
Absent: David MacNutt

Meeting called to order at 6:00 PM by Chair, Jean Brittain

1. **MOVED by L. Greogry, seconded by S. Curry, to approve the agenda with the following additions; soccer field, Carman's Construction**
PASSED
2. **MOVED by S. Curry seconded by P. Turnbull to approve the minutes of the May 21, 2015**
PASSED
3. Old Business:
 - a. Twp representative from REPUBLIC and the CEO of Everest Funeral Planning and Concierge Service completed a site visit in Digby on June 23, 2015. The Recreation Manager, Administrative Assistant, Facility Supervisor and Active Living Coordinator met them for breakfast at the Digby Pines, and then had site visits to the Digby Fire Hall, arena and curling centre. We served lunch in the curling centre and invited the Mayor, Warden and DARC Chair. The sponsor is going to be very hands on during the event and before. One request the sponsor had was to move the event one week due to the PRO AM Tour falling over Easter weekend and Mark Duffy (CEO) felt very strongly about the event not taking place at that time. After consultation with Curling Canada we have agreed to move the event. Curling Canada has confirmed that the event will now take place Mar h 28, 2015 to April 3, 2015.Sposnosrhsip packages have gone out to local business within the Town of Digby. The Recreation Manager has received an invite from Saint Andrews, NB, to go over and present this event at they may be hosting in 2018.
 - b. Naming rights proposals have been sent out to seven companies, to date we have received four no thank you's.
 - c. Event equipment under the ACOA grant has been ordered and arriving daily as most of the equipment is needed for the 2015 Wharf Rat Rally. The Recreation Manager has put in the first claim. The MOU has been signed. Preliminary work is being completed on the ice plant, dehumidifiers are ordered, and as you are aware the heat pumps have been installed in the DARC offices, meetings room and curling centre.
 - d. The Recreation Nova Scotia Conference is October 13-16, 2015. The Recreation Manager presented the sessions to the Board. If any members want to attend please let the Recreation Manager know as soon as possible.
4. **MOVED by P. Turnbull, seconded by S. Curry to approve the revised July payables in the amount of \$39,124.32.**
PASSED
MOVED by P. Turnbull, seconded by G. Manzer to approve the August payables in the amount of \$114,828.21.
PASSED
5. **MOVED by P. Turnbull, seconded by L. Gregory to accept the Financial Reports as circulated.**
PASSED

Note: Event equipment being purchased under the ACOA grant is being recorded under expenses in the 2013 WJAC/CJHL Prospects category. It is being placed here so the bookkeeper can keep track of those expenses separately.

6. **MOVED L. Gregory seconded by G. Manzer to accept the Recreation Reports and updates as presented.**

PASSED

Updated from Recreation Manager:

- *A robotic vacuum was purchased for the pool. You put the vacuum in at night and it runs for seven hours. The pool is looking great. Water clarity and chemical balance has been perfect.*
- *Day camps are being evaluated. There may be changed next year.*
- *The audit has been started by Grant Thornton. It has been requested that the audited statements be presented at the September meeting.*
- *The insurance carrier with the Town of Digby completed an inspection of the facility. There are a couple of minor fixes regarding storage.*

7. **New Business:**

- a. As you are already aware as an email was circulated early in the season, the kiddies pool had to be closed for the summer due to losing water from the pool on a daily basis and at that time the problem could not be located. Since then a company called Water & Ice North America completed a pressure test which showed nothing. Kevin from the Town Public Works Department was part of the installation of the kiddies pool and thought that there was a drain in the bottom and maybe that valve has been leaking. The plan is to inject foam into the valve to seal it and see if that works. At this point we still do not know what the problem is. It is our intention to do our best to find the problem in the fall so it can be addressed before next season.
- b. Congratulations to Morgan Dunn, Digby Area Recreation Princess, for receiving 2nd Lady in Waiting and Miss Congeniality. Congratulations also to Olivia Mosher, 1st Lady in Waiting and Brianna Walker for being crowned 2015 Digby Scallop Days Queen.
- c. **MOVED by G. Manzer, seconded by P. Turnbull, that Digby Area Recreation Commission acknowledges and confirms that Bob Powell is making application to Nova Scotia Alcohol and Gaming Division for a Special Premises License for the Digby Curling Centre and appoint Bob Powell as Manager for the Digby Curling Centre.**

PASSED

8. **Additions to Agenda:**

- a. Concerns have been brought forward to Warden Linda Gregory regarding the soccer field conditions at Digby Regional High School; it is very dry and hard, it is feared that players may get hurt. When the Facility Supervisor was asked his response was that the fields are dormant. The Recreation Manager explained that dormancy is a period when growth and development are temporarily stopped. Grass can be dormant for three weeks. The DRHS soccer field was watered on August 13th (7am-11:45am), 38,000 gallons of water was put on. The field was watered again on August 18th, approximately the same amount. The Facility Supervisor has been in contact with the DASA President, Charlotte Sabeau, and she is fully aware of the conditions of the field as well as the maintenance plan. It also should be noted that every time the field is watered it cost approximately \$500.00, so the Facility Supervisor does keep watch on the weather. During this time frame rain was in the forecast but we did not receive it, so a plan to start watering the field was put in place.
- b. DARC Board Members and the Recreation Manager did receive an email with invoice from Carman's Construction. The invoices contained more interest charges. The Recreation Manager sent an email reminding them of where DARC stood. Have not received anything further.

9. Next meeting; Wednesday, September 16, 2015, at the Digby Arena, 2nd Floor.

10. **MOVED by L. Gregory, seconded by P. Turnbull, the meeting adjourned at 6:55pm.**

PASSED