

Digby Area Recreation Commission
Wednesday, January 21, 2015
6:30PM – Digby Municipal Building

Present: Jean Britain –Chair
Linda Gregory – Vice Chair
Peter Turnbull
George Manzer
Shawna Curry
David MacNutt
Cindy O’Neil - Admin. Assistant/Secretary
Bob Powell - Recreation Manager

Meeting called to order at 6:30 PM by Chair, Jean Brittain

1. **MOVED by D. MacNutt, seconded by P. Turnbull, to approve the agenda with the following the additions; Recreation Manager Salary Review, and under Business Arising Volunteer Week.**

PASSED

2. When DARC knew we were hosting the 2016 Canadian Seniors Curling Championships the process started with ACOA (Atlantic Canada Opportunities Agency). We quickly learned that ACOA will not fund events, however will fund legacy such as infrastructure. In November 2014, DARC submitted a concept paper. It was reviewed by the Project Review Committee and we were asked to submit a proposal under the ICF program, and DARC did. DARC’s proposal includes; heat pumps (DARC office, meeting room and curling centre clubhouse), glycol cooling, 3 dehumidifiers (2 arena, 1 curling centre), netting (east end of arena), and portable bleachers. ACOA would contribute 25% of total project. In the meantime ACOA was made aware that Wharf Rat Rally wanted to apply. Due to two applications being submitted from the same area it was suggested to the Recreation Manager that DARC combine applications with Wharf Rat Rally and call it community infrastructure. Brianne LeBlanc of ACOA put together another concept paper combining both projects. The Project Review Committee is supposed to meet on Friday to review the concept. Brianne received an indirect go ahead without going to the Project Review Committee (PRC). With the combined application ACOA will now fund 50% of the project. The Wharf Rat Rally Board met Tuesday evening and a motion was passed to submit a combined application. Wharf Rat Rally is looking at fencing, portable barricades, portable traffic lights and signage, tents, container storage, fridges, security cameras, etc. Of course, if a combined application is submitted and approved, there would be some logistics to be worked out, such as a Memorandum of Understanding would be put in place, rental fees, damage deposits, access, etc. DARC would also own the infrastructure. The combined application is now \$442,700.00, ACOA’s 50% funding would be approximately \$221,000.00. It was suggested by the DARC Board to add a few more items to the application, they can always be removed; upgrades to portable PA system, more railings in the bleachers, wireless microphones. A letter will be sent to the Town and Municipality CAO’s to make them aware of the combined application to ACOA. **MOVED by L. Gregory, seconded by D. MacNutt that DARC submit a combined ICF application with Wharf Rat Rally to ACOA.**

PASSED

3. **MOVED by L. Gregory seconded by G. Manzer to approve the minutes of the December 17, 2014.**

PASSED

4. Old Business:

- a. **MOVED by L. Gregory, seconded by S. Curry that Digby Area Recreation Commission adopts the Health Eating Policy.**

PASSED

- b. An advertisement has gone in the Clare Shopper and the Digby Courier regarding looking for Committee Coordinators, volunteers and a Chef for the Victory Banquet for the 2016 Canadian Seniors Curling Championship. Not much response has been received to date; a

few volunteers have come forward for the actual event. The Recreation Manager sent letter to the Municipality to request services from Robert Hersey and Norman Levesque. They have granted permission for Robert Hersey to assist with the event. However, Norman feels he does not have the expertise or time.

- c. **MOVED by L. Gregory, seconded by D. MacNutt that DARC submit a combined ICF application with Wharf Rat Rally to ACOA. PASSED**
 - d. Sixty letters and volunteer nomination forms were mailed out to organizations. An ad will be in the Digby Courier next week. Advertising through social media has also started. The first deadline is Friday, February 13th. The DARC Volunteer Committee will met after the February 18th meeting to select a Volunteer Representative from Town and Municipality to attend the 41st Provincial Volunteer Awards Ceremony in April 2015.
5. **MOVED by P. Turnbull, seconded by G. Manzer to approve the amended payables in the amount of \$71,027.41. PASSED**
 6. **MOVED by S, Curry, seconded by P. Turnbull to accept the Financial Reports as circulated. PASSED**
 7. **MOVED L. Gregory, seconded by D. MacNutt to accept the Recreation Reports as presented. PASSED**
- Update:**
- Looking at doing a senior bus trip to the Price Is Right Live Show in Dartmouth on March 27, 2015.
 - Clare Digby Area Minor Hockey is hosting “Esso Fun Days” for girls in February.
 - TCRSB is offering training in High Five. Our After School Program Coordinators will be attending.
8. New Business:
 - a. **MOVED by L. Gregory, seconded by P. Turnbull to approve the AKHK application submitted by Christie Crouse (DRHS) in the amount of \$1,263.89 to assist DRHS in expanding their physical activity horizons. PASSED**
 9. Additions:
 - a. **Recreation Manger Salary Review:** At the request of the DARC Chair, Municipality of the District of Digby Deputy CAO, Jeff Sunderland has conducted a review the Recreation Manager’s salary. He has compared the position with our Municipalities around the Province. The report in attached. The committee will bring forward a recommendation at a later date.
 - b. It has been brought to our attention last week that the past Recreation Manager, Larry Williams, passed away in November 2014. A sympathy card is available for members to sign and will be sent to his wife, Dianne.
 10. **Next meeting;** Wednesday, February 18, 2015, at the Municipal Building.
 11. **MOVED by D. MacNutt. seconded by L. Gregory, the meeting adjourned at 8:05. PASSED**