

Digby Area Recreation Commission
Wednesday, January 15, 2014
6:30PM – Digby Municipal Building

Present: Jean Britain –Chair
Peter Turnbull
Shawna Curry
Linda Gregory
Hugh Sproule
Cindy O’Neil - Admin. Assistant/Secretary
Bob Powell - Recreation Manager

Regrets: George Manzer

Meeting called to order at 6:45 PM by Chair, Jean Brittain

1. **MOVED by H. Sproule, seconded by S. Curry, to approve the agenda with the following amendment; Wharf Rat Rally Camping, Events NS, Healthy Eating in Recreation Setting (HERS), Canadian Sport 4 Life, Recreation Policy**
PASSED
2. **MOVED by P. Turnbull, seconded by S. Curry to approve the minutes of the December 19, 2013.**
PASSED
3. Old Business:
 - a. Discussions were held regarding the Letter received from the Municipality of the District of Digby requesting DARC to consider adding two youth members to the Board, one from the Town and one from the Municipality. It was noted that a youth is considered to be between the age of 15 and 30 years of age, and the DARC Legal Agreement would have to be revised/amended, which could take some time.
MOVED by L. Gregory that DARC look at both municipal units to have an appointment youth citizen representative between the ages 15 to 29.
PASSED
 - b. The Recreation Manager is in the process of identifying key roles/functions a of each staff position. This is all part of the succession planning. The Recreation Manager has asked the Board what they feel are the key role/functions of the Recreation Manager. It was agreed that key roles/functions would include; delegation, supervise, manage people, to have an awareness of needs, both in profession development and programs.
 - c. The Bear River First Nations was able to secure the second half of the funds for the Winter Sled Challenge, therefore the AKHK cheque has been sent with a contract to be signed and returned to DARC.
4. **MOVED by P. Turnbull, seconded by H. Sproule to approve the amended December 2013 payables in the amount of \$32,850.91.**
PASSED
5. **MOVED by P. Turnbull, seconded by S. Curry to approve the amended January 2014 payables in the amount of \$42,761.03.**
PASSED
6. **MOVED by P. Turnbull, seconded by H. Sproule to accept the Financial Reports as circulated.**
PASSED
7. **MOVED H. Sproule, seconded by L. Gregory to accept the December and January recreation reports as presented.**
PASSED
7. New Business:

- a. National Volunteer Week is April 6-12, 2014. The Provincial Award Ceremony is Monday April 7th. DARC usually host the local ceremony during National Volunteer Week. This year the Digby Area Volunteer Recognition Ceremony will be Wednesday, April 9, 2014. Advertising will begin January 15, 2014, through the Digby Courier, Facebook, mass mail out, emails, etc. The deadline for the Provincial nominations is February 28th, therefore pushing our deadline to February 17th, in order to be considered for the provincial awards. The DAR C Volunteer Committee will review the nominations and choose a Volunteer Representative for the Town and Municipality. The Administrative Assistant, who looks after this event, suggested that perhaps the Board might want to consider changing things this year. Other areas are having problems with the community nominating volunteers, and were looking for input from other areas on what they do during this week. The Administrative Assistant suggested that this year we do the ceremony at the DRHS Theatre where there is plenty of seating, and invite to public in to see what exactly happens during the ceremony. We would still recognize the nominated volunteers in a small awards ceremony, Council and DARC Board would still be involved, but too we would celebrate all volunteers in the community and have refreshments and beverages following the ceremony. The Administrative Assistant feels that this way may make it more of a community event and the families of the nominated volunteers would also be able to witness. The event may also be kept in the back of people's minds and when our adverting begins the following year, it will trigger their memory, and hopefully nominate. The Board agreed that DARC will continue as they have been, with the dinner.

8. Additions:

- a. Wharf Rat Rally Camping: It was suggested that DARC open the property and facilities during the annual Wharf Rat Rally by offering a camping area. Recreation Manager can do some investigating to see what may be required.
- b. Events N.S: The Recreation Manager received a message that there is a consultation process tomorrow in Cornwallis and has been invited to attend.
- c. Healthy Eating in Recreation Settings: There are meeting in Clare and Berwick on Friday, January 17th, these are being hosted by the Province.
- d. Canadian Sport 4 Life: The Recreation Manager and Active Living Coordinator presented on the Digby Sport Council at a session held by CS4L. The CS4L would like to attend the next Sport Café.
- e. Recreation Policy: The Province finally has a draft policy in place. The Recreation Manager has been asked to review and submit any comments or suggestions.
- f. Hold these dates:
 - i. Municipal Government Round Table Planning, March 19, 2014.
 - ii. Mental Health Workshop, March 7, 2014
 - iii. Atlantic Recreation Conference, April 23-25, 2014 in Moncton, NB.
 - iv. Public Meeting for Community Gardens, February 20, 2014

9. Next meeting; Wednesday, February 19, 2014, at the Digby Municipal Building.

10. **MOVED** by H. Sproule seconded by P. Turnbull, the meeting to adjourn, 8:10pm.

PASSED