

Digby Area Recreation Commission  
Wednesday, May 21, 2014  
6:30PM – Digby Municipal Building

Present:                   Jean Britain –Chair  
                  Peter Turnbull  
                  Shawna Curry  
                  Linda Gregory  
                  George Manzer  
                  Cindy O’Neil - Admin. Assistant/Secretary  
                  Bob Powell - Recreation Manager  
                  Hugh Sproule

Meeting called to order at 6:25 PM by Chair, Jean Brittain

The Chair welcomed Danny Harvieux and Paul Carman to the meeting. Paul Carman is in attendance regarding some outstanding invoices that DARC has with Carman’s Construction.

Mr. Carman’s explanation was as follows;

On March 31, 2014 Carman’s Construction letter received from Bob Powell, Recreation Manager, on behalf of DARC. Paul thought it was unfair that he did not have a chance to clarify the outstanding invoices; #680, #681 & #703, and that is why he has requested to meet with the DARC Board.

In March 2010, Carman’s Construction was hired for work in the curling centre. The project started behind from the beginning waiting for materials. Once started tearing things apart it was realized there was poor workmanship from when the building was first built. The project carried through into August 2010. We worked as best as we could under the time restraints. An invoice was submitted at that time for work completed. Bob Powell and Danny Harvieux were aware there was more work to be done. Carman’s Construction returned in September 2010 to finish connecting the duct work. Upon inspection with Building Inspector, Alfred Doucette, it was discovered that the main stacks from washrooms had not been vented properly. Larry Brooks could not do the work so Paul agreed to do it. A meeting was held with Steve Bradley of Southwest Electrical Services regarding more work. After meeting the Recreation Manager was told there would be one more invoice but was going to wait until the work was completed. The work did take longer than expected due to weather, booking in the curling centre and personal issues.

In 2011, DARC was getting ready for the 2011 Canadian Senior Curling Championships. Rick Olsen made arrangements to go in on a Saturday to fix a door that went into the plant room and fix the valves. Paul donated his time to fix the valves.

February 2013, Carmen’s Construction sent a letter to DARC regarding the invoices. The Recreation Manager contacted Paul regarding the invoices and letter, stating that he was going to contact Grant Thornton on how to handle the invoices. Didn’t hear back.

In February 2014, the invoices were sent again. On March 31, 2014 received a letter from DARC. Paul contacted Jean Brittain, Chair of DARC as he does not want to go to small claims court, but that will be the next course of action if not satisfied. Paul realizes it is a long time billing, but legally has six years to bill. Paul said that over the past three years he has had a lot going on with his personal life and has been diagnosed with PTS (Post Traumatic Syndrome).

The Chair asked for some more clarification on the invoices. Invoice #681 in for labour for July 21<sup>st</sup>, Materials for valve in curling centre. Invoice #703 is for the duct work, baseboards in curling centre that needed fixing, and hook up of vents on October 13, 2011. Invoice #680 in interest charges.

1. **MOVED by L. Gregory, seconded by P. Turnbull, to approve the agenda with the following the addition of 211.**

**PASSED**

2. **MOVED by H. Sproule, seconded by G. Manzer to approve the minutes of the April 16, 2014.**

**PASSED**

3. Old Business:

- a. The Faculty Supervisor and Recreation Manager were in constant communication with each other regarding the work in the curling centre in 2011. The Recreation Manager was under the impression that when Carman's Construction left in August/September 2011 the only work left to do was the washroom stink pipes and DARC would be billed at that time, and all invoices had been submitted.

**MOVED by G. Manzer, seconded by P. Turnbull that DARC pay 50% of invoices 681 and 703 in the amount of \$2,005.81. DARC will not pay invoice 680 in the amount of \$1,203.48 for interest.**

**PASSED**

- b. The Recreation Managers evaluation has not been completed.

4. **MOVED by P. Turnbull, seconded by G. Maner to approve the amended May 2014 payables in the amount of \$61,422.68.**

**PASSED**

5. **MOVED by H. Sproule, seconded by G. Manzer to accept the Financial Reports as circulated.**

**PASSED**

6. **MOVED P. Turnbull, seconded by H. Sproule to accept the May Recreation Reports as presented.**

**PASSED**

**Update:**

- The Recreation Manager has been in consultation with the Digby Dolphins Executive and parents. Due to the lack of coaches, parental support and no executive, DARC will be operating a recreation swim team. The Aquatic Staff will be doing an on-line course to become coaches in training. Swimmers will still be registered with Swim Nova Scotia so that they can participate in swim meets and provincials if they chose. The Recreation Manager has talked with the YMCA and the swim team can get one hour a week at the pool during the winter.
- A 5K Run Club will start again in June.

7. New Business:

- a. A card was received from the Municipality of the District of Digby Volunteer Representative, Dorothy Tidd.
- b. The Board and Staff BBQ & Meet-n-Greet will take place on Thursday June 26, 2014 at 5:30pm. The DARC meeting will follow at 6:30pm.

8. Additions:

- a. 211: By dialing 211 or visiting the 211 website, users can easily and quickly connect to the community and social services they need, anywhere in the province, regardless of where they're located. Posters and business cards were made available by Linda Gregory.
- b. Mayor of Freetown Visit: received notice that the visit will not take place, maybe in the Fall.

9. Next meeting; Thursday, June 26, 2014, at the Digby Curling Centre. The Staff & Board BBQ at 5:30pm, meeting to follow approximately 6:30pm.

10. **MOVED by P. Turnbull seconded by L. Gregory, the meeting to adjourn, 8:25pm.**

**PASSED**