

Digby Area Recreation Commission
Wednesday, October 15, 2014
6:30PM – Digby Arena

Present: Jean Britain –Chair
Peter Turnbull
George Manzer
Shawna Curry
Cindy O’Neil - Admin. Assistant/Secretary
Bob Powell - Recreation Manager

Regrets: Linda Gregory

Meeting called to order at 6:25 PM by Chair, Jean Brittain

1. **MOVED by P. Turnbull, seconded by S. Curry, to approve the agenda with the following the additions; CRA Authorized Representative and Open Space Strategy.**
PASSED
2. **MOVED by G. Manzer, seconded by S. Curry to approve the minutes of the September 17, 2014.**
PASSED
3. Old Business:
 - a. Deadline for input on the Recreation Managers evaluation was August 18, 2014. Linda Gregory has all submitted evaluations and will compile all information.
 - b. The 2014 Thrive! Summit, “**Pathways to Thriving Communities,**” took place at the World Trade and Convention Centre on **September 22 -23**. It is an opportunity for Nova Scotians from a variety of organizations across the province to come together to share and learn from one another and other experts as we work to create vibrant healthy communities. There were over 400 people in attendance. The DARC Chair presented on facility Access to a small audience, but feels those that were there were very receptive.
 - c. Digby Area Learning Association will be using the Digby Heritage Centre for their program “Success for Women Back to Work”. The revenue generate will go towards the renovation needed and to winterize the building. It ended up that there were two women with mobility issues so they would not have been able to access the meeting room on the second floor of the arena.
 - d. National Volunteer Week is April 12-16, 2015. The 41st Annual Provincial Volunteer Awards Ceremony and Luncheon will be held in April 7th, 2015 at the Westin Hotel, Halifax. The Ceremony takes place from 11:30 a.m. to 3:30 p.m. Deadline for all provincial award nominations is Friday, February 20, 2014. To be considered for the provincial award DARC’s deadline will be February 13, 2015, with the final deadline March 13, 2015. The Digby & Area Volunteer Recognition Ceremony & Dinner will be on Wednesday, April 15, 2015, during National Volunteer Week. Cindy will send a “Save the Date” notice to the Town and Municipal Councils and staff. The DARC meeting is schedule for that night, but it will be moved.
4. **MOVED by P. Turnbull, seconded by G. Manzer to approve the amended payables in the amount of \$42,917.65.**
PASSED

5. **MOVED by P. Turnbull, seconded by S. Curry to accept the Financial Reports as circulated.**

PASSED

6. **MOVED G. Manzer, seconded by S. Curry to accept the Recreation Reports as presented.**

PASSED

Update:

- Bob and Cindy will be meeting with ACOA regarding the 2016 Curling Championships. ACOA does not fund event, but do fund legacy which can be equipment; looking at the dehumidifiers, glycol cooling, netting around arena surface and heat pumps. Hopefully an RFD grant will offset this.
- The Digby Curling Club held a semi-annual meeting. There was a good turnout. All positions on the executive have been filled. They have enough monies in the bank for the 2014/2015 rent.
- It was brought to the Recreation Manager's attention that the water bill for the facility will be increasing due to the meter being read wrong. They will not be going back.
- The Town of Digby has set up quarterly payment on their commitment on the DARC operating budget.

7. **New Business:**

- a. The Recreation Manager will look to see when the arena staff is available for the Christmas Staff and Board Dinner. The Municipality is having theirs on December 13; the Town's tentative date is December 5th.
- b. During discussions on DARC's year end financials with Gloria at Grant Thornton, it was brought up to what are assets are worth, replacement and actual cost. Information was requested and received from the Town of Digby's Deputy CAO. It will be kept on file in case needed again.
- c. Thank you cards were received from Sailabration and Tri-County Women's Centre.

8. **Additions:**

- a. It has been brought to our attention while requesting information from Canada Revenue Agency that DARC has only contacts listed on their account and no authorized representative who CRA can disclose and/or accept changes from. **MOVED by S. Curry, seconded by G. Manzer, that Bob Powell and Cara Sunderland be added as Level 1 Authorized Representatives and Cindy O'Neil be added as a Level 2 Authorized Representative.**

PASSED

- b. The Municipality of the District of Digby has been hosting public meeting in each district to get input for the Parks and Open Space Strategy, i.e. what people use, access, etc. A draft should be ready soon.
- c. The Municipality of the District of Digby has advertised for the DARC Citizen Representative. The Town of Digby's position is for renewal in January 2015. Shawna Curry has expressed interest to continue.

9. **Next meeting;** Wednesday, November 19, 2014. Location to be announced.

10. **MOVED by P. Turnbull, seconded by G. Manzer, the meeting to adjourn, 7:30pm.**

PASSED