

Digby Area Recreation Commission  
Wednesday, November 19, 2014  
6:30PM – Digby Arena, 2<sup>nd</sup> Floor

Present: Jean Britain –Chair  
Linda Gregory – Vice Chair  
Peter Turnbull  
George Manzer  
Shawna Curry  
David MacNutt  
Cindy O’Neil - Admin. Assistant/Secretary  
Bob Powell - Recreation Manager

Meeting called to order at 6:30 PM by Chair, Jean Brittain

Chair welcomed and introduced the Municipality of the District of Digby’s Citizen Rep, David MacNutt, to DARC.

1. **MOVED by G. Manzer, seconded by S. Curry, to approve the agenda with the following the additions; AKHK Application, Healthy Eating Policy, Correspondence and Personal (In Camera).**

**PASSED**

2. **MOVED by P. Turnbull, seconded by S. Curry to approve the minutes of the October 15, 2014.**

**PASSED**

3. Old Business:

- a. The Recreation Managers evaluation has been completed. Members L. Gregory and S. Curry compiled all information received and L. Gregory met with the Recreation Manager to review.
- b. DARC’s Christmas Staff & Board Dinner will be Saturday, December 20, 2014 at the House of Wong. All Boards Members, including Hugh Sproule, and DARC staff will be invited, including DARC’s fitness instructors and After School Program Coordinators.
- c. **MOVED by L. Greogry, seconded by P. Turnbull that David MacNutt assume the roles on the committees that past member Hugh Sproule was on.**

**PASSED**

The AGM is held in January.

4. **MOVED by P. Turnbull, seconded by G. Manzer to approve the amended payables in the amount of \$39,521.61.**

**PASSED**

5. **MOVED by S. Curry, seconded by G. Manzer to accept the Financial Reports as circulated.**

**PASSED**

6. **MOVED L. Greogry, seconded by S. Curry to accept the Recreation Reports as presented.**

**PASSED**

**Update:**

- N.S. Operation Guidelines for Aquatic Facilities has been released. At the VRCDA is meeting in December and they have prepared a panel to discuss the

guidelines as many facilities will have to develop a safety plan and no one knows how it should be done, and to answer other questions regarding the guidelines.

- Still waiting for the final reports on the Parks and Open Space Strategy.
- A fundraising workshop will be held for non-profit organization in April 2015

7. New Business:

- a. **MOVED by L. Gregory seconded by G. Manzer, that all fulltime employees receive a gift card in the amount of \$150.00 and the Citizen Reps receive a gift card in the amount of \$100.00.**

**PASSED**

**MOVED by L. Greogry, seconded by S. Curry that past member Hugh Sproule also receive a gift card in the amount of \$100.00 as it was illness that caused him to resign early.**

**PASSED**

- b. The present Minister of Health, Leo Glavine is very big on health. After speaking with MLA, Gordon Wilson, the Recreation Manager feels that it would be a good idea to send a letter to the Minister making him aware of what is going on in the communities, specifically with the “Thrive” and MPAL programs. The DARC Board has agreed that this is a good idea and for the Recreation Manager to move forward.
- c. As you are aware, the Department of Health and Wellness sent out a Memorandum of Understanding for all Municipalities who have a MPAL to sign. The Recreation Manager did not agree with some items presented in the MOU, and therefore would not sign it. Several meetings have been held to discuss these items. They are not going to change the MOU as it is a standardized MOU. The Recreation Manager will sign although he does not believe in it, but does not want to jeopardize DARC’s provincial funding.
- d. The Recreation Manager has had two meeting with the Valley Seniors Games Board of Directors. DARC helped with the games in Digby. They are interested in bidding on the 2017 Provincial Senior Games. VRCDA will be approached asking that each area host a certain game, then come together for a closing dinner and dance.
- e. A concept paper was sent in to ACAO to assist with infrastructure for the 2016 Curling Championships. The concept paper has now gone to a review board, if accepted then we will prepare a proposal. We will be looking for letter of support from Department of Health and Wellness, Municipality and Town. In the proposal we are requesting 50% from ACOA. We will also submit a RFD grant to Health & wellness covering 33%, leaving DARC to pay 17%.
- f. **MOVED by L. Gregory, seconded by P. Turnbull that Digby Area Recreation Commission renew the borrowing resolution for the resurfacing of the parking lot in the amount in \$240,000.00.**

**PASSED**

**MOVED by L. Gregory, seconded by S. Curry to renew the borrowing resolution in the amount of \$50,000.00 for the purpose of the Scotiabank operating line of credit.**

**PASSED**

8. Additions:

- a. **AKHK Application: MOVED by L. Gregory, seconded by D. MacNutt, to approve the AKHK application submitted by Sarah Theriault on behalf of the recreation gymnastics club in the amount of \$2,000.00**

**PASSED**

- b. **Healthy Eating Policy**: The Town of Digby and the Municipality of the District of Digby recently adopted a Healthy Eating Policy. A revised policy for DARC

has been circulated in hopes that DARC will consider adopting their own Healthy Eating Policy. Members are asked to review and it will be discussed at the December meeting.

- c. **Correspondence**: The Chair received a message via Facebook from Katie Harvieux, a former employee of DARC, stating that she will be returning to Nova Scotia as she has recently accepted a position in Berwick as MPAL and will begin December 1, 2014. Katie also thanked DARC for the experience.
- d. **Personal (In-Camera)**: L. Gregory made a motion to go “in-camera” at 7:40pm. L. Gregory made a motion to go “out of camera” at 7:55pm. **MOVED by L. Gregory, seconded by D. MacNutt, that Digby Area Recreation Commission gives Bob Powell a raise in the amount of \$5,200.00 annually and to receive retro pay to April 1, 2014.**

**PASSED**

L. Gregory will ask the Deputy CAO of the Municipality to review the Recreation Managers Salary Scale.

9. Next meeting; Wednesday, December 17, 2014, at the Municipal Building.

10. **MOVED by D. MacNutt, seconded by L. Gregory, the meeting adjourned at 8:00pm.**

**PASSED**

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Jean Brittain, Chair