

Digby Area Recreation Commission
Wednesday, December 19, 2018
6:30PM - Digby Municipal Building

Present: Jean Brittain, Linda Gregory, Peter Turnbull, Matt Ross, Justin Oliver, Margaret Morgan, Bob Powell, Cindy O'Neil

1. Meeting called to order at 6:30PM by Chair, Jean Brittain. Jean welcomed Justin Oliver, Municipality of the District of Digby Citizen Representative, to DARC.
2. Adoption of Agenda
Linda Gregory moved and it was seconded by Matt Ross to approve the agenda as presented. Motion carried.
3. Acceptance of November 21, 2018 Minutes
Matt Ross moved and it was seconded by Peter Turnbull to accept the minutes of the November 21, 2018, board meeting as circulated. Motion carried.
4. Business Arising from Minutes
 - a. Telescope. Bob Powell, Jeff Sunderland and Barry have checked for a location at the Digby Municipal Airport and have chosen to locate the telescope at the ATV training site. It is hoped that students, local astronomers will use the telescope as well as attract astronomers from other areas.
 - b. Active Digby Fund. Staff is looking for funding, as noted in the November meeting a request was sent to the Digby Community Health Board and Tim Hortons. Proceeds from the DRHS Alumni Game on December 21st will be donated to the Digby Active Fund.
 - c. Safe Sport Pilot. The Recreation Director and Active Living Manager are still waiting for information from Melissa Sullivan.
 - d. DARC Salary Scale. The Recreation Director has started to receive information from the Province and colleagues. Information will be provided once the Recreation Director feels he has everything he needs.
5. Approval of Accounts Payable
Peter Turnbull moved and it was seconded by Margaret Morgan, that DARC approve the December payables in the amount of \$19,153.97. Motion carried.
Peter Turnbull moved and it was seconded by Linda Gregory, that DARC approve the amended prepaids in the amount of \$18,287.31. Motion carried.
6. Acceptance of Financial Reports:
Matt Ross moved and it was seconded by Peter Turnbull to accept the income statement as circulated. Motion carried.
7. Recreation Reports:
Linda Gregory moved and it was seconded by Matt Ross to accept the recreation reports as circulated. Motion carried.

8. New Business:
 - a. National Volunteer Week. The Provincial Volunteer Awards will be held Monday, April 1, 2019. The Provincial deadline for nominations is February 25, 2019. DARC will make their deadline February 15th, and the Volunteer Committee will meet following the board meeting on February 20th to choose the Provincial Volunteer for the Town and Municipality.
 - b. N.S. Hiking Summit. Hike Nova Scotia is calling for bids to host the 2020 N.S Hike Summit. The Recreation Director meet with Jonathon Riley, Greg Turner, Rene LeBlanc & Linda Weir to discuss placing a bid. They will make a decision and get back to the Recreation Director.
 - c. DARC Core Values. Over the past two years DARC has been working on succession planning. Succession planning has two pieces, 1) a vision statement, which is done, and 2) values. The Recreation Director feels it is now time to establish the core values of DARC for present and future. Core values of an organization are those values we hold which form the foundation on which we perform work and conduct ourselves. the Board members have been asked to think about what they think the core values of DARC area, do research if need be, and it will be discussed at the February meeting.
 - d. Christmas Hours of Operation. The DARC office will operate on a limited bases. The office will be closed December 24-26 and January 1. Digby Arena will be closed December 25-26 and January 1, with early closures on Christmas Eve and New Years Eve.
9. Additions to Agenda: No additions to the agenda
10. Next Meeting: January 16, 6:30PM at the Digby Municipal Building. The AGM will be held at the January meeting.
11. **Matt Ross moved and it was seconded by Margaret Morgan to adjourn the meeting. 7:35PM. Motion carried.**