

Digby Area Recreation Commission
Wednesday, September 19, 2018
6:30PM - Digby Arena

Present: Jean Brittain, Linda Gregory, Peter Turnbull, Matt Ross, David MacNutt,
Margaret Morgan, Bob Powell, Cindy O'Neil

1. Meeting called to order at 6:34PM by Chair, Jean Brittain.

2. Adoption of Agenda

Linda Gregory moved and it was seconded by Matt Ross to approve the agenda
as amended. Motion carried.

3. Acceptance of July 18, 2018 Minutes

Peter Turnbull moved and it was seconded by Matt Ross to accept the minutes
of the July 18, 2018, board meeting as circulated. Motion carried.

4. Business Arising from Minutes

- a. Arena ice surface doors: The work is now complete. Some items were added on, but it was work that needed to be done, i.e. players benches.
- b. Telescope. A letter was sent to the Municipality of the District of Digby and they approved to support the project. Jeff Sunderland and Bob Powell will go out and access the property, etc. As funding is not available until April 1st, no construction will happen until then.
- c. Christmas Party. We are waiting on the final ice schedule from DRHS Hockey before we can confirm the annual Christmas Staff & Board Dinner.

5. Approval of Accounts Payable

Peter Turnbull moved and it was seconded by Matt Ross, that DARC approve the amended August payables in the amount of \$34,473.24. Motion carried. Peter Turnbull moved and it was seconded by Matt Ross, that DARC approve the September payables in the amount of \$73,664.80. Motion carried.

6. Acceptance of Financial Reports:

Matt Ross moved and it was seconded by David MacNutt to accept the income statement as circulated. Motion carried.

Notes:

- R&M Arena is over due to the unbudgeted repairs to the arena ice surface doors. This was becoming a safety issue and needed to be done.
- Green Space is over due to the purchase of outdoor garbage cans for the Vaughn VanTassel Memorial Playground. These match what the Town of Digby already has in place throughout the Town.

- Recreation Staff is over, however DARC will be receiving money back from Digby Area Soccer and Weymouth Amateur Athletic Association for their summer student wages as DARC conducts payroll on their behalf.
- Since August 31st money has been received from the Municipality of Digby for the balance of their contribution toward the operating budget. The Town of Digby makes quarterly payments toward their contribution.
- Money is starting to come in from the Canadian Summer Jobs and the Summer Student SKILL Initiative program. DARC had 6 summer employees on these programs.

7. Recreation Reports:

Linda Gregory moved and it was seconded by David MacNutt to accept the recreation reports as circulated. Motion carried.

Updates/discussions:

- The Recreation Director and the Active Living Manager will be meeting with the new principal at DRHS to discuss past programming in the school and about continuing.
- The Recreation Director is still waiting to meet with Paul Ash, Regional Director of Tri-County Regional Centre for Education.
- The Recreation Director received a call from Ian Barnes, owner of Admiral Digby Inn & Cottages. Ian mentioned that it would be good to have a "gear swap" during Wharf Rat Rally as their currently is not one. The Recreation Director will look into doing something like this during the 2019 Wharf Rat Rally at the arena.
- Camp Buddies didn't work out like it was envisioned. Camp Buddies was intended to assist youth in the day camp who needed one on one assistance.
- The online booking system, Book King, worked well.
- DARC will not be doing Open Gym at DNCS. The participation was not strong last year, very minimal participation.
- Beginners Bridge will start October 1st with Ron Winchester. Ron approached DARC with this opportunity. DARC will be supporting by offering space and advertising. It is a free "learn to play" program.

8. New Business

- a. Audit. Grant Thornton has started the audit. It was agreed that the Recreation Director, Administrative Services Manager and the DARC Chair would meet with the auditors to review the financial statements. The audit will be completed and a draft presented at the October 2018 DARC meeting. At this time there is no need for Grant Thornton to present the financial statements at the meeting.
- b. RNS Conference. The Recreation Nova Scotia Conference is October 25-26, 2018 at the Atlantica Oak Island Resort and Conference Centre. Linda, Peter, Matt, Jean and Bob have confirmed their attendance. The Department of Communities, Culture and Heritage is doing a pre-conference workshop on October 24th on accessibility & inclusions.

They are only accepting seven people from each region. The Recreation Director has applied to participate in the workshop.

- c. Accessibility. The Active Living Manager and Administrative Services Manager feel that there needs to be an alternative funding program for Digby residents besides KidSport and Jumpstart. The Active Living Manager has prepared a document on what the "Active Digby Fund" would look like and information to back it up. Please review the package so it can be discussed in further detail at the October meeting. The Active Digby Fund would be funded by sponsorship, grants and/or donations, it would not be expected that the Town, Municipality or DARC would financially contribute to the fund.
- d. Safe Sport Pilot. The project has to do with community recreation leaders, sport facilities (the staff), school sports and community sports coaches having certifications to teach safe sport. (safe spaces and places to be in). Some of them include High Five Training. Digby was also asked to be a pilot. There is a meeting; A Safe Sport Discussion for Provincial Sport Organizations, on October 16th. The Recreation Director will have more information following the meeting.

9. Additions to Agenda:

- a. Snow Plowing. A letter was sent to Paul Ash at Tri-Country Regional Centre for Education requesting money for half the snow removal as the arena parking lot is used to drop off students at Digby Elementary School. In the past Tri-County Regional School Board has committed \$2,500.00 towards snow removal. A letter was received from Paul Ash, Tri-County Regional Centre for Education will commit to \$2,500.00 for the 2018/2019 season.

10. Next Meeting: October 17, 2018, 6:30PM at the Digby Arena, 2nd floor.

11. Linda Gregory moved and it was seconded by Peter Turnbull to adjourn the meeting. 8:23PM. Motion carried.